



**Town Board  
Town of North Greenbush  
MINUTES  
DECEMBER 12, 2024  
7:00 p.m.**

Supervisor Bott called the meeting to order @ 7:05 P.M. and led those present in the Pledge of Allegiance. Supervisor Bott then asked the Town Clerk, Janice Kerwin, to do roll call. The following Board Members were present.

<b>Supervisor Bott</b>	<b><u>Present</u></b>
<b>Councilwoman Hoffman</b>	<b><u>Present</u></b>
<b>Councilman Sabo</b>	<b><u>Present</u></b>
<b>Councilwoman Merola</b>	<b><u>Present</u></b>
<b>Councilman Gordon</b>	<b><u>Present</u></b>

**Also present at meeting:**

Town Clerk, Janice Kerwin  
Town Attorney, Fred Kirwin

**Announcements from Supervisor Bott:**

Supervisor Bott started the announcement by thanking everyone who is attending the last meeting of 2024. Supervisor Bott spoke of the Starry Night Tree lighting and how it went very well along with the annual town's Christmas parade. He said it was well attended, even with the weather. He also wanted to let everyone know that the town had the Ribbon Cutting Ceremony for the opening of the New Town's Playground on Saturday morning and how the kids braved the cold weather and enjoyed playing on all the new equipment.

**Comments on Agenda Items:**

No comments from the public were received. Councilwoman Sabo spoke up and read an email that she received, and it will be placed in the permanent meeting records for December 2024. (email attached)



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**Presentations:**

Supervisor Bott began the meeting by handing out certificates to all who were a part of Cardiac Reversal in the town. Pictures were taken and Barbara Nizinkirck, Peter's wife, thanked each and everyone who was there at her residence saving her husband's life.

Supervisor Bott had 1 final announcement and presentation. He wanted to thank the Town Attorney, Fred Kirwin, for his years of service with the town, a total of 31 years. He presented Fred with a plaque, and pictures were taken.

Supervisor Bott asked for a motion to be made to move up Resolution 2024-12-104 to the 1<sup>st</sup> item on the agenda, as all of the new Police Captain's family was present to witness his swearing in.

**Councilwoman Merola** made the motion to have the resolution moved to the 1<sup>st</sup> item on the agenda, seconded by **Councilwoman Hoffman**. All members voted Aye; motion carried.

**New Business:**

**Resolution 2024-12-104: Councilman Gordon** made a motion in the matter of the appointment of Police Captain White, seconded by **Councilwoman Hoffman**. All board members voted Aye; motion carried. Chief Keevern proceeded to swear in Mr. White and pictures were taken and he signed the Oath Book for the town.

**Resolution 2024-12-101: Councilwoman Hoffman** made a motion in the matter of approving of approving the Attorney retainer agreement, seconded by **Supervisor Bott**. All board members voted Aye; motion carried.

**Resolution 2024-12-102: Councilwoman Merola** made the motion in the matter of approving a lease agreement with Rensselaer, seconded by **Supervisor Bott**. All board members voted Aye; except for **Councilwoman Hoffman & Councilman Gordon**, who both abstained, motion carried.

**Resolution 2024-12-103: Councilwoman Sabo** made a motion in the matter of referring a Planned Development District Amendment to the Planning Board for Local Law #1 of 2020, seconded by **Councilwoman Merola**. All board members voted Aye; motion carried.



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**Resolution 2024-12-105: Councilman Gordon** made a motion in the matter of the sale of certain town property, seconded by **Councilwoman Hoffman**. All board members voted Aye; motion carried.

**Resolution 2024-12-106: Supervisor Bott** made a motion in the matter of accepting dedication of roadways & sewer infrastructure in the Meadows Development, seconded by **Councilwoman Merola**. All board members voted Aye; motion carried.

**Resolution 2024-12-107: Councilwoman Hoffman** made a motion in the matter of the Standard workday and reporting for employees, seconded by **Councilman Gordon**. All board members voted Aye; motion carried.

**Comments:**

Samona Fish wanted to address the board about the public use of tobacco. She is with The Capital District Tobacco Free Agency. She reported the effects of vaping and tobacco use on public properties, like the town park (playground), beaches and town hall. She expressed concerns for the children on the new playground with people using tobacco and vapes. She wanted to let the board be aware that she has posters and literature for our use, which are at no cost to the town.

(Her complete presentation can be viewed on the town's streaming of the December meeting)

**Department Reports Review:**

Supervisor Bott directed the board to review the Departmental Reports at their leisure.

**Approval of Minutes:**

**Supervisor Bott** made a motion to approve the meeting minutes from November 14, 2024, both the public meeting and Regular Board minutes, seconded by **Councilman Gordon**. All board members voted Aye; except for **Councilwoman Merola** who abstain from the vote, as she was not present at last month's meeting, motion carried.



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**Adjournment:**

**Councilman Gordon** made a motion to adjourn the meeting, seconded by **Councilwoman Merola**. Meeting adjourned @ 7:41 p.m.

- **A COMPLETE ACCOUNTING OF ALL DISCUSSIONS ON THE AGENDA IS AVAILABLE TO REVIEW VIA STREAMING ON THE TOWN'S WEBSITE.**  
**[www.townofng.com](http://www.townofng.com)**

Respectfully Submitted,  
Janice Hannigan Kerwin  
Town Clerk, Town of North Greenbush