

**NORTH GREENBUSH PLANNING BOARD
DOCUMENTATION OF APPLICATION PACKET DISTRIBUTION**

Applicants for new or revised **Site Plan** applications, **Minor** or for **Major Subdivision**, **must submit this completed checklist with application**. Information needs to be sent to the agencies below: **Mark the method it was sent to each agency.**

PROJECT NAME: _____ CONTACT PERSON: _____
PHONE: _____ E-MAIL: _____

ELECTRONIC DOCUMENTS ARE PREFERRED

CHECK ONE FOR EACH Hand Delivery Electronic Delivery Mail Date

- | | | | |
|--|--------------------------|--------------------------|-------|
| 1. Laberge Group (only at the direction of the Building Department) | ☐ | ☐ | _____ |
| 4 Computer Drive West, Albany, NY 12205
Rflaberge@labergegroup.com | | | |
| 2. North Greenbush Police:
133 Bloomingrove Drive, Troy, NY 12180
Info@NorthGreenbushPolice.org | ☐ | ☐ | _____ |
| 3. North Greenbush Fire Dist # 1
350 North Greenbush Road, Troy, NY 12180
adminassistant@ngfd.org | ☐ | ☐ | _____ |
| 4. North Greenbush Ambulance
409 Main Avenue, Wynantskill, NY 12198
president@northgreenbushambulance.com | ☐ | ☐ | _____ |

WHEN NECESSARY – If permits or approvals from these departments will be needed as part of the project, please send to:

- | | | | | |
|--|--------------------------|--------------------------|--------------------------|-------|
| 5. North Greenbush Highway Dept.
mmartinez@northgreenbush.org | ☐ | ☐ | ☐ | _____ |
| 6. Renss. County Highway Dept.
klangley@rensco.com | ☐ | ☐ | ☐ | _____ |
| 7. NYS DOT (Region 1)
50 Wolf Road, Albany, NY 12232, Attn: Guy Tedesco PE
Gaetano.Tedesco@dot.ny.us | ☐ | ☐ | ☐ | _____ |
| 8. NYSDOT (Renss. County Residency)
288 Troy Road, Rensselaer, NY 12144, Attn: Mark Saunders PE Resident Engineer
Mark.Saunders@dot.ny.us | ☐ | ☐ | ☐ | _____ |
| 9. Renss. County Health Dept.
Relder@rensco.com | ☐ | ☐ | ☐ | _____ |
| 10. Renss. County Sewer Dept.
dgardner@rensco.com
Water Street, Troy, NY 12180, Attn: Derrick Gardner | ☐ | ☐ | ☐ | _____ |

The North Greenbush Building Department needs an **ELECTRONIC COPY**, a **PAPER** original and 8 **PAPER** copies of all applications and folded maps. **HAND IN THIS COMPLETED cover sheet with your documents.**

BY: _____
PRINT NAME SIGNATURE DATE