

At a Regular Meeting of the Town Board
of Town of North Greenbush
held at 7:00 p.m. on June 12,
2025 at the Town Offices

IN THE MATTER OF APPOINTING

A PART-TIME POLICE DISPATCHER

WHEREAS, there is need for a part-time Police Dispatcher in the North Greenbush Police Department; and

WHEREAS, Police Chief Keevern has recommended that Erin Cook be employed part-time as Police Dispatcher and is requesting the Town Board authorize the appointment of Erin Cook as part-time Police Dispatcher; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board does hereby appoint Erin Cook as part-time Police Dispatcher, to be paid at a rate of \$20.31 per hour; and

Supervisor Bott moved, **Councilperson Hoffman** seconded and the Town Board voted as follows:

Supervisor Bott	<u>Aye</u>
Councilwoman Hoffman	<u>Aye</u>
Councilwoman Merola	<u>Aye</u>
Councilman Gordon	<u>Aye</u>
Councilwoman Sabo	<u>Absent</u>

RESOLUTION 2025-06-64

Resolution for SEQR Determination

RESOLUTION OF THE TOWN BOARD FOR THE TOWN OF NORTH GREENBUSH IN MAKING A SEQRA DETERMINATION FOR THE ESTABLISHMENT OF PROPOSED PHEASANT LANE & MEADOWLARK LANE SEWER DISTRICT EXTENSION OF NORTH GREENBUSH CONSOLIDATED SEWER DISTRICT

At a meeting of the Town Board of the Town of North Greenbush, held at the Town Offices at 2 Douglas Street, Wynantskill, New York 12198 in the Town of North Greenbush, Rensselaer County, New York, on the 12th day of June 2025.

In the matter of the establishment of the proposed **PHEASANT LANE & MEADOWLARK LANE SEWER DISTRICT EXTENSION** of North Greenbush Consolidated SEWER District in the Town of North Greenbush, County of Rensselaer, State of New York.

WHEREAS, a written **Petition** has been presented to and filed with the Town Board of the Town of North Greenbush praying that certain lands situate in the Town of North Greenbush, County of Rensselaer and more particularly bounded and described in **Exhibit "A" – Legal Description** attached to said Petition be established as the proposed **PHEASANT LANE & MEADOWLARK LANE SEWER DISTRICT EXTENSION** of North Greenbush Consolidated SEWER District and that certain SEWER system improvements be constructed within the boundaries of the proposed district, and

WHEREAS, a **Public Hearing** was held by the Town Board in the Town of North Greenbush on **June 12, 2025 at 6:50P.M.** to consider said Petition for the proposed **PHEASANT LANE & MEADOWLARK LANE SEWER DISTRICT EXTENSION** of the North Greenbush Consolidated SEWER District and to hear all persons interested in the subject thereof, and

WHEREAS, the Town Board has acted as the **Lead Agency**, within the meaning of the **State Environmental Quality Review Act (SEQRA)** and the regulations promulgated thereunder with respect to the establishment, creation and operation of the proposed extension of North Greenbush Consolidated Sewer District and the construction and operation of the Sewer system improvements, and

WHEREAS, the Town Engineer has prepared a Short Environmental Assessment Form for the establishment of the proposed **PHEASANT LANE & MEADOWLARK LANE SEWER DISTRICT EXTENSION** of the North Greenbush Consolidated Sewer District and the construction and operation of the Sewer system improvements within the boundaries of the said district, and

WHEREAS, the Town Engineer has found no adverse effects associated with the establishment, construction and operation of said the proposed **PHEASANT LANE & MEADOWLARK LANE SEWER DISTRICT EXTENSION** of the North Greenbush Consolidated Sewer District and has recommended that a Negative Declaration be issued with respect to said establishment, construction and operation; and

WHEREAS, the Short Environmental Assessment Form has been submitted to and analyzed by the Town Board and demonstrates that the establishment, construction and operation of said proposed **PHEASANT LANE & MEADOWLARK LANE SEWER DISTRICT EXTENSION** of the North Greenbush Consolidated Sewer District will not have a significant effect on the environment.

NOW, THEREFORE, on motion of **Councilperson Hoffman** seconded by **Supervisor Bott**, all members present voting on roll call, which resulted as follows:

Present:	Joe Bott, Supervisor	<u>AYE</u>
	Kelly Hoffinan, Councilwoman	<u>AYE</u>
	Jessica Merola, Councilwoman	<u>AYE</u>
	James Gordon, Councilman	<u>AYE</u>
Absent:	Mary Frances Sabo, Councilwoman	<u>Absent</u>

IT IS HEREBY RESOLVED by the Town Board of the Town of North Greenbush as follows:

1. The Town Board of the Town of North Greenbush hereby finds and determines that the establishment, construction and operation of the proposed **PHEASANT LANE & MEADOWLARK LANE SEWER DISTRICT EXTENSION** of the North Greenbush Consolidated Sewer District is an "Unlisted Action" within the meaning of SEQRA.
2. Upon reviewing the information recorded on the Short Environmental Assessment Form and other supporting information, and considering both the magnitude and importance of each impact, it is reasonably determined by the Town Board, as the Lead Agency, that the proposed **PHEASANT LANE & MEADOWLARK LANE SEWER DISTRICT EXTENSION** of the North Greenbush Consolidated Sewer District will not result in any large and important impacts, and therefore, is one which we will not have a significant impact on the environment and therefore a Negative Declaration will be prepared.
3. The Town Board of the Town of North Greenbush hereby further finds and determines that the identified environmental effects resulting from the establishment of the proposed **PHEASANT LANE & MEADOWLARK LANE SEWER DISTRICT EXTENSION** of North Greenbush Consolidated SEWER District and the construction and operation of the Sewer system improvements within said District will not be significant and there are otherwise no significant environmental effects.
4. The Town Board of the Town of North Greenbush hereby approves the form and substance of the Negative Declaration in the form thereof submitted to and reviewed and analyzed by the members of this meeting and attached to this Resolution.
5. The Town Supervisor is hereby authorized and directed to sign the attached Short Environmental Assessment Form.

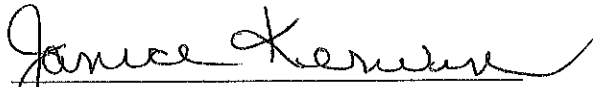
6. The Town Clerk is hereby authorized and directed to file and deliver a copy of the Negative Declaration and all other documents necessary or desired to effectuate the purposes of this Resolution.

RESOLUTION: 2025-06-65

CERTIFICATION OF RESOLUTION

I, **JANICE KERWIN**, Town Clerk of the Town of North Greenbush, in the County of Rensselaer, New York, **HEREBY CERTIFY** that the foregoing annexed Resolution of the Town Board of said Town of North Greenbush adopted ~~June 12, 2025~~, has been compared by me with the original ~~Resolution 2025-06-65~~ as officially recorded in my office in the Minute Book of said Town Board and is a true, complete and correct copy thereof and the whole of said Resolution.

IN WITNESS WHEREOF, I have unto set my hand and affixed the corporate seal of said Town of North Greenbush, this **12th day of June 2025**.



JANICE KERWIN

Town Clerk

Town of North Greenbush

Establishment of District Resolution

RESOLUTION OF THE TOWN BOARD FOR THE TOWN OF NORTH GREENBUSH IN THE MATTER OF THE ESTABLISHMENT OF PROPOSED PHEASANT LANE & MEADOWLARK LANE SEWER DISTRICT EXTENSION OF THE NORTH GREENBUSH CONSOLIDATED SEWER DISTRICT

At a meeting of the Town Board of the Town of North Greenbush, held at the Town Offices at 2 Douglas Street, Wynantskill, NY 12198 in the Town of North Greenbush, Rensselaer County, New York, on the 12th day of June 2025.

WHEREAS, a written Petition with the necessary map, plan & report attached thereto according to law, dated as of March 1, 2023, signed by more than 51% of the assessed valuation of all taxable real property within the proposed **PHEASANT LANE & MEADOWLARK LANE SEWER DISTRICT EXTENSION** (the "Sewer District Extension") of the North Greenbush Consolidated Sewer District, has been presented to and filed with the Town Board of the Town of North Greenbush requesting the construction of an extension of the municipal system within the boundaries of the proposed Sewer District Extension of the North Greenbush Consolidated Sewer District as more particularly described in said Petition as **Exhibit "A" – Legal Description**, and

WHEREAS, the Town Board duly adopted on June 12, 2025, a resolution reciting in general terms the filing of said Petition, the boundaries of the proposed Sewer District Extension of the North Greenbush Consolidated Sewer District, the improvements proposed, and that the petitioners shall pay all the expenses involved in the construction of the proposed Sewer district Extension of the North Greenbush Consolidated Sewer District, and specifying that the Town Board shall meet at the Town offices located at 2 Douglas Street, Wynantskill, NY 12198, in the Town of North Greenbush, Rensselaer, NY on the **12th day of June, 2025 at 6:50P.M.** to hold a **Public Hearing** to consider said Petition and to hear all persons interested in the subject thereof, concerning the same, and

WHEREAS, a certified copy of said Resolution was duly published and posted according to law, and the Town Board did, at the time and place specified in said Resolution, duly meet and consider the matter of the establishment of the boundaries of the proposed Sewer District Extension of the North Greenbush Consolidated Sewer District and the construction of an extension of the municipal system therein, and heard all persons interested in the subject thereof who appeared at such time and place, concerning the same, and

WHEREAS, the overall maximum amount to be expended for the establishment of said proposed Sewer District Extension of the North Greenbush Consolidated Sewer District and the

construction herein of said sewer system, including the cost and rights in land, by the Town of North Greenbush, is ZERO DOLLARS (\$0.00), and

WHEREAS, the improvements proposed in said Sewer District Extension of the North Greenbush Consolidated Sewer District consist of the construction of the extension of the municipal sanitary sewer system with a low pressure sewer system with mains and laterals and all of the equipment and apparatus up to and inclusive of the curb box required for such system, and

WHEREAS, the Town Board has given due deliberation to the public hearing and the testimony and allegations presented and has determined to grant the prayer of said Petition and

WHEREAS, the Petition and description aforesaid have been filed with the **Town Clerk** pursuant to Section 192 of the Town Law.

NOW, THEREFORE, on motion of **Councilperson Merola**, seconded by **Councilperson Gordon**, all members present voting on roll call which resulted as follows:

Present:	Joe Bott, Supervisor	<u>Aye</u>
	Kelly Hoffman, Councilwoman	<u>Aye</u>
	Jessica Merola, Councilwoman	<u>Aye</u>
	James Gordon, Councilman	<u>Aye</u>
Absent:	Mary Frances Sabo, Councilwoman	<u>Absent</u>

BE IT RESOLVED, by the Town Board of the Town of North Greenbush that it be hereby is **FOUND AND DETERMINED** that the said Petition dated as of March 1, 2025, for the establishment of the boundaries of the proposed Sewer District Extension of the North Greenbush Consolidated Sewer District and the construction of the extension of the municipal sanitary sewer system therein the Town of North Greenbush, Rensselaer County, New York is signed, approved and acknowledged, as required by law, and is otherwise sufficient and complies with the provisions of Section 191 of the Town Law of the State of New York, and such other sections of said Law as are applicable thereto; and that annexed hereto and entitled as **Exhibit "A" – Legal Description** of the boundaries of the proposed Sewer District Extension of the North Greenbush Consolidated Sewer District as finally determined, and it is further

FOUND AND DETERMINED by the Town of North Greenbush that it is in the public interest to grant the whole relief sought by said Petition, and that all of the property, property owners and interested persons within said the Sewer District Extension of the North Greenbush Consolidated Sewer District are benefited thereby, and that no property owners or interested persons benefited thereby have been excluded therefrom, and it is further

RESOLVED, that the proposed Sewer District Extension of the North Greenbush Consolidated Sewer District prayed for in said Petition be established in said Town of North Greenbush, as described in Exhibit "A" – Legal Description and annexed hereto, to be known as the proposed PHEASANT LANE & MEADOWLARK LANE SEWER DISTRICT EXTENSION of the North Greenbush Consolidated Sewer District and to include all the property described therein, and it is further

RESOLVED, that the construction of the improvements in said proposed Sewer district Extension of the North Greenbush Consolidated Sewer District shall be in accordance with the plans and specifications as prepared by Hart Engineering, and be it further

RESOLVED, upon completion, the proposed Sewer District Extension of the North Greenbush Consolidated Sewer District facilities shall be operated and maintained by the Town of North Greenbush Utilities Department in the future with the exception of individual house sewer laterals and grinder pumps, the sewer laterals and grinder pumps shall be maintained solely by the property owners within the Sewer District Extension.

RESOLVED, that the Sewer District Extension prayed for in said Petition, to wit: the proposed PHEASANT LANE & MEADOWLARK LANE SEWER DISTRICT EXTENSION of the North Greenbush Consolidated Sewer District, is granted by the Town Board of the Town of North Greenbush, as described in said Petition, upon the condition that all costs associated with said extension be paid by Capital Area Properties, LLC (the "Developer"); that the Consultant Engineer, the New York State Department of Health and the Rensselaer County Department of Health approve the map and plan prior to the construction; that the Developer shall obtain any necessary easements and that such easements be granted to the Town of North Greenbush if required in form and substance satisfactory to the Town Attorney, and that upon completion of such construction, all sanitary sewer mains, lines and appurtenances up to and inclusive of the curb box be dedicated to the Town of North Greenbush as required, and it is further

RESOLVED, that the Town Clerk of the Town of North Greenbush is hereby authorized and directed to cause a certified copy of this Resolution to be duly recorded in the Office of the Clerk of Rensselaer County in which the Town of North Greenbush is located, within ten (10) days after the adoption of this Resolution, and it is further

RESOLVED, that within ten (10) days after the adoption of this Resolution, the Town Clerk be and she hereby is authorized and directed to file a certified copy of this Resolution, in duplicate, in the Office of the State Department of Audit and Control, at Albany, NY.

Resolution 2025-06-66

CERTIFICATION OF RESOLUTION

I, **JANICE KERWIN**, Town Clerk of the Town of North Greenbush, in the County of Rensselaer, New York, **HEREBY CERTIFY** that the foregoing annexed Resolution of the Town Board of said Town of North Greenbush adopted June 12, **2025**, has been compared by me with the original **Resolution: 2025-06-66** as officially recorded in my office in the Minute Book of said Town Board and is a true, complete and correct copy thereof and the whole of said Resolution.

IN WITNESS WHEREOF, I have unto set my hand and affixed the corporate seal of said Town of North Greenbush, this **12th day of June 2025**.



JANICE KERWIN

Town Clerk

Town of North Greenbush

Exhibit "A"

Town of North Greenbush

Rensselaer County, New York

PHEASANT LANE & MEADOWLARK LANE SEWER DISTRICT EXTENSION OF THE NORTH GREENBUSH CONSOLIDATED SEWER DISTRICT

Legal Description (Tax Maps)

Date: June 12, 2025

All that certain piece or parcels of land, lying and being in the Town of North Greenbush, County of Rensselaer, State of New York, more particularly bounded and described as follows:

Parcel ID#:	123.11-4-7.11	Whiteview Rd, Wynantskill Owned by Capital Area Properties, LLC c/o David Mulinio consisting of 23.30 acres
	123.11-4-7.2	Meadowlark Lane(end of), Wynantskill owned by Mark & Jean Gageway Trust William J. Keating consisting of 0.34 acres
	123.11-3-14	8 Meadowlark Lane, Wynantskill owned by Michael & Susan Hartigan consisting of 0.35 acres
	123.11-3-15	10 Meadowlark Lane, Wynantskill owned by Lisa Case consisting of 0.34 acres
	123.11-3-16	12 Meadowlark Lane, Wynantskill owned by Heffner Family Trust Timothy Heffner consisting of 0.34 acres
	123.11-3-17	14 Meadowlark Lane, Wynantskill owned by Eric Davis consisting of 0.34 acres
	123.11-3-18	16 Meadowlark Lane(end of), Wynantskill owned by Mark & Jean Gageway Trust William J. Keating consisting of 0.34 acres
	123.11-3-19	15 Meadowlark Lane, Wynantskill

owned by Patrick J & Margaret M Hughes
consisting of 0.34 acres

123.11-3-20 11 Meadowlark Lane, Wynantskill
owned by Henry & Janice Paquin
consisting of 0.34 acres

123.11-3-21 Meadowlark Lane, Wynantskill (vacant)
owned by Kenneth Piacente
consisting of 0.35 acres

123.11-3-22 7 Meadowlark Lane, Wynantskill
owned by Premier Medical Transportation, LLC
consisting of 0.43 acres

123.11-3-23 20 Pheasant Lane, Wynantskill
owned by Gerd T & H Rieker Family Trust, Diane Rieker
consisting of 0.36 acres

123.11-3-24 18 Pheasant Lane, Wynantskill
owned by Gerd T & H Rieker Family Trust, Diane Rieker
consisting of 0.34 acres

123.11-3-25 16 Pheasant Lane, Wynantskill
owned by Donald A Jr. & Paula Miller
consisting of 0.33 acres

123.11-3-26 14 Pheasant Lane, Wynantskill
owned by Anthony M & Casey C Digieppe
consisting of 0.39 acres

123.11-3-27 5 Meadowlark Lane, Wynantskill
owned by Stephen Palka Trust, Domino Smotrys
consisting of 0.41 acres

123.11-3-28 3 Meadowlark Lane, Wynantskill
owned by George Jorgensen
consisting of 0.35 acres

123.11-3-29 4 Meadowlark Lane, Wynantskill
owned by James Haworth
consisting of 0.34 acres

123.11-3-30 6 Meadowlark Lane, Wynantskill
owned by Albert T & Victoria Gilooly
consisting of 0.34 acres

As shown on the Town of North Greenbush Tax Rolls.

At a Regular Meeting of the
Town Board of Town of
North Greenbush Held at 7:00pm
on June 12, 2025, At the Town
Offices

RESOLUTION AUTHORIZING THE HIRING OF SUMMER CAMP STAFF

WHEREAS, the Town of North Greenbush employs on a seasonal basis during the summer for its recreational activities at Snyders Lake; and

WHEREAS, the Director of Town Services has recommended summer personnel; and

WHEREAS, all lifeguards are required to have Lifeguard certification and CPR/First Aid certification from the current calendar year per Rensselaer County Department of Health, and the Town of North Greenbush believes it in the best interest of the Town to retain the best candidates to reimburse the lifeguard staff for the cost to certify or recertify for Lifeguard and CPR/First Aid certification or renewal; and

NOW THEREFORE, BE IT BE RESOLVED, that the individuals on the annexed list are hereby appointed as camp staff for the 2025 summer season beginning May 9, 2025, at the salaries and rates of pay set forth next to their names; and

BE IT FURTHER RESOLVED, that the lifeguards will be reimbursed in whole or in part in accordance with the terms of the agreement with the Town, subject to the review and approval of the Town Comptroller and the Town Attorney; and

BE IT FURTHER RESOLVED, the Town Supervisor or Deputy Supervisor be and hereby is authorized to direct the Town Comptroller to place the aforementioned individuals on the Town payroll for the summer season and to pay the salaries as set forth herein

Councilperson moved, seconded by **Councilperson** and the Town Board voted as follows:

Supervisor Bott	<u>Aye</u>
Councilperson Hoffman	<u>Aye</u>
Councilperson Merola	<u>Aye</u>
Councilperson Gordon	<u>Aye</u>
Councilperson Sabo	<u>Absent</u>

RESOLUTION 2025-06-67

At a Regular Meeting of the Town Board of
the Town of North Greenbush, held on June
12, 2025, at 7:00 P.M. at the Town Offices

RESOLUTION AUTHORIZING THE SUPERVISOR TO EXECUTE AN AGREEMENT WITH
HTI3 CARNIVAL FOR AMUSEMENT RIDES AND CONCESSIONS
FOR THE TOWN FAIR WEEKEND TO BE HELD ON SEPTEMBER 5-7, 2025

WHEREAS, the Town of North Greenbush organizes a Town celebration weekend each year in September for the benefit of the community; and

WHEREAS, in addition to music, food, and crafts, the Town also contracts with a certified vendor to supply amusement rides for the enjoyment of children and their families; and

WHEREAS, the Town desires to contract with an amusement company to provide amusement rides and related services for the annual Town Fair to be held on September 5-7, 2025; and

WHEREAS, the Town Board recommends entering into an agreement with HTI3 Carnival (the "Amusement Vendor") for the provision of such services, whereby the Town receives a percentage of the revenue derived by the Amusement Company for its services provided plus a concession fee per day; and

WHEREAS, it is necessary for the Town Board to authorize the Town Supervisor to execute the agreement on behalf of the Town; and

WHEREAS, it is in the best interest of the Town to require the Amusement Vendor to provide adequate insurance coverage, including naming the Town as an additional insured, to protect the Town from potential liabilities, and proof that the rides have been properly inspected;

NOW, THEREFORE, BE IT RESOLVED by the Town Board of the Town of North Greenbush as follows:

1. That the Town Supervisor is hereby authorized to execute an agreement with the Amusement Vendor for the provision of certified amusement rides and related services at the Town Fair to be located at Town Hall, 2 Douglas Street, Wynantskill, New York from September 5-7, 2025, the terms and conditions of which shall be subject to the approval of the Town Attorney.
2. That the agreement shall include a provision requiring the Amusement Vendor to obtain and maintain commercial general liability insurance in the amount of at least \$2,000,000 per occurrence, together with a contractual indemnity clause covered by said insurance; all deemed appropriate by the Town Attorney, naming the Town of North Greenbush as an additional insured.

3. That Amusement Vendor shall, prior to the date of the Town Fair, provide the Town with a certificate of insurance demonstrating compliance with the insurance requirements set forth in the agreement and proof that the rides have been properly inspected and deemed safe.

NOW, THEREFORE, on motion of **Supervisor Bott** seconded by **Councilperson Merola**
all members present voted, which resulted as follows:

Joseph Bott III, Supervisor	<u>Aye</u>
Kelly Hoffman, Councilperson	<u>Aye</u>
Jim Gordon, Councilperson	<u>Aye</u>
Jessica Merola, Councilperson	<u>Aye</u>
Mary Frances Sabo, Councilperson	<u>Absent</u>

RESOLUTION 2025-06-68

At a Regular Meeting of the Town
Board of Town of North Greenbush
held at 7:00 p.m. on June 12,
2025 at the Town Offices

IN THE MATTER OF APPROVING THE INSTALLATION OF
THE EXPANSION OF THE PARKING LOT AND
A NEW DRIVE OUT TO DODGE STREET AT TOWN HALL

WHEREAS, the Town of North Greenbush deems it necessary to expand the parking lot at Town Hall and to install a driveway exiting from the parking lot at Town Hall onto Dodge Street, all in an effort to implement better parking control systems due to increased vehicular and pedestrian traffic at Town Hall; and

WHEREAS, public advertisement for sealed bids was made in accordance with relevant laws, such as General Municipal Law § 103; and

WHEREAS, on June 11, 2025 at 3:30pm, the bids were opened and read aloud; and

WHEREAS, the Director of Town Service confirms that the bid submitted by J. Hunziker Ashpalt Paving LLC was in compliance with the bid requirements and was the lowest and best proposal and recommends the bid submitted by J. Hunziker Ashpalt Paving LLC in the amount of \$40,800.00 is made in the best interest of the Town and a decision not in arbitrary or capricious manner;

WHEREAS, the J. Hunziker Ashpalt Paving LLC bid is on file with the Town Clerk; and

WHEREAS, the Town's Comptroller confirms that this resolution will not have a material impact on the Town's finances; and

NOW, THEREFORE, BE IT RESOLVED that the Town Board does hereby (i) approve the J. Hunziker Ashpalt Paving LLC bid, which cost is in the total amount of \$40,800.00, (ii) ratifies all actions taken by the Town to date, and (iii) authorizes the Town Supervisor to execute any and all documents to give effect to this resolution with the review and approval of the Town Attorney.

Councilperson Hoffman moved, **Supervisor Bott** seconded, all members present voting on roll call, which resulted as follows:

Supervisor Bott	<u>Aye</u>
Councilwoman Hoffman	<u>Aye</u>
Councilwoman Merola	<u>Aye</u>
Councilman Gordon	<u>Aye</u>
Councilwoman Sabo	<u>Absent</u>

RESOLUTION 2025-06-69

At a Regular Meeting of the Town
Board of Town of North Greenbush
held at 7:00 p.m. on June 12,
2025 at the Town Offices

IN THE MATTER OF APPROVING THE PURCHASE OF
SURVEILLANCE SYSTEM FOR TOWN HALL AND
THE POLICE DEPARTMENT

WHEREAS, the Town has experienced vandalism and other problems in the parking lot and on the playground at Town Hall; and

WHEREAS, the Town and the Police Department are desirous of upgrading and integrating the two system; and

WHEREAS, public advertisement for sealed bids was made in accordance with relevant laws, such as General Municipal Law § 103; and

WHEREAS, on June 11, 2025 at 3:30pm, the bids were opened and read aloud; and

WHEREAS, the Director of Town Services confirms that the bid submitted by Audio Obsessions LLC was in compliance with the bid requirements and was the lowest and best proposal and recommends the bid submitted by Audio Obsessions LLC in the amount of \$34,419.30 plus scheduled maintenance charges is made in the best interest of the Town and a decision not in arbitrary or capricious manner;

WHEREAS, the Audio Obsessions LLC bid is on file with the Town Clerk; and

WHEREAS, the Town's Comptroller confirms that this resolution will not have a material impact on the Town's finances; and

NOW, THEREFORE, BE IT RESOLVED that the Town Board does hereby (i) approve the \$34,419.30 bid, together with an ongoing monthly fee of \$277.40 per month for cloud storage subscription and LPR analytics subscription and \$859.80 per year for 2 maintenance calls for up to 4 hours each per year, (ii) ratifies all actions taken by the Town to date, and (iii) authorizes the Town Supervisor to execute any and all documents to give effect to this resolution with the review and approval of the Town Attorney.

Councilman _____ moved, Councilman
seconded and the Town Board voted as follows:

Supervisor Bott	<u>Aye</u>
Councilwoman Hoffman	<u>Aye</u>
Councilwoman Merola	<u>Aye</u>
Councilman Gordon	<u>Aye</u>
Councilwoman Sabo	<u>Absent</u>

RESOLUTION 2025-06-70

At a Regular Meeting of the Town Board of
Town of North Greenbush
held at 7:00 p.m. on June 12,
2025 at the Town Offices

**IN THE MATTER OF APPROVING AND AUTHORIZING
THE INSTALLATION OF IMPROVEMENTS
TO THE NORTH ROAD SANITARY SEWER SYSTEM**

WHEREAS, the Town of North Greenbush deems it necessary to implement additional hardware in connection with an operational revision in the field to the North Road Sanitary Sewer system in the area of Greenbush Estates;

WHEREAS, in consultation with the civil engineer involved in the Greenbush Estates project and the Utility Supervisor, the Town Engineer has developed an action plan as a precautionary measure and to be more consistent with health department standards; and

WHEREAS, the additional hardware will be at no additional cost to the Town; and

NOW, THEREFORE, BE IT RESOLVED that the Town Board does hereby approve the following action plan:

- Obtain easements from existing property owners to allow Town access to sewer main.
- Install termination manhole at end of existing main within easement to allow for future flushing, as required.
- Install vacuum and air relief valve within termination manhole.
- Inspect manhole within easement and manhole on North Road every three months for next 24 months.
- Inspect manhole within easement and manhole on North Road annually after initial 24-month period.
- Inform Rensselaer County Health Department and NYS Department of Environmental Conservation of the action Plan.

Councilperson Hoffman moved, **Councilperson Gordon** seconded all members present voting on roll call, which resulted as follows:

Supervisor Bott	<u>Aye</u>
Councilwoman Hoffman	<u>Aye</u>
Councilwoman Merola	<u>Aye</u>
Councilman Gordon	<u>Aye</u>
Councilwoman Sabo	<u>Absent</u>

RESOLUTION 2025-06-71

At a Regular Meeting of the Town Board
of Town of North Greenbush
held at 7:00 p.m. on June 12,
2025 at the Town Offices

IN THE MATTER OF APPOINTING

~~A PART-TIME POLICE DISPATCHER~~

WHEREAS, there is need for a part-time Police Dispatcher in the North Greenbush Police Department; and

WHEREAS, Police Chief Keevern has recommended that Erin Cook be employed part-time as Police Dispatcher and is requesting the Town Board authorize the appointment of Erin Cook as part-time Police Dispatcher; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board does hereby appoint Erin Cook as part-time Police Dispatcher, to be paid at a rate of \$20.31 per hour; and

Supervisor Bott moved, **Councilperson Hoffman** seconded and the Town Board voted as follows:

Supervisor Bott	<u>Aye</u>
Councilwoman Hoffman	<u>Aye</u>
Councilwoman Merola	<u>Aye</u>
Councilman Gordon	<u>Aye</u>
Councilwoman Sabo	<u>Absent</u>

RESOLUTION 2025-06-64

Resolution for SEQR Determination

RESOLUTION OF THE TOWN BOARD FOR THE TOWN OF NORTH GREENBUSH IN MAKING A SEQRA DETERMINATION FOR THE ESTABLISHMENT OF PROPOSED PHEASANT LANE & MEADOWLARK LANE SEWER DISTRICT EXTENSION OF NORTH GREENBUSH CONSOLIDATED SEWER DISTRICT

At a meeting of the Town Board of the Town of North Greenbush, held at the Town Offices at 2 Douglas Street, Wynantskill, New York 12198 in the Town of North Greenbush, Rensselaer County, New York, on the 12th day of June 2025.

In the matter of the establishment of the proposed **PHEASANT LANE & MEADOWLARK LANE SEWER DISTRICT EXTENSION** of North Greenbush Consolidated SEWER District in the Town of North Greenbush, County of Rensselaer, State of New York.

WHEREAS, a written **Petition** has been presented to and filed with the Town Board of the Town of North Greenbush praying that certain lands situate in the Town of North Greenbush, County of Rensselaer and more particularly bounded and described in **Exhibit "A" – Legal Description** attached to said Petition be established as the proposed **PHEASANT LANE & MEADOWLARK LANE SEWER DISTRICT EXTENSION** of North Greenbush Consolidated SEWER District and that certain SEWER system improvements be constructed within the boundaries of the proposed district, and

WHEREAS, a **Public Hearing** was held by the Town Board in the Town of North Greenbush on **June 12, 2025 at 6:50P.M.** to consider said Petition for the proposed **PHEASANT LANE & MEADOWLARK LANE SEWER DISTRICT EXTENSION** of the North Greenbush Consolidated SEWER District and to hear all persons interested in the subject thereof, and

WHEREAS, the Town Board has acted as the **Lead Agency**, within the meaning of the **State Environmental Quality Review Act (SEQRA)** and the regulations promulgated thereunder with respect to the establishment, creation and operation of the proposed extension of North Greenbush Consolidated Sewer District and the construction and operation of the Sewer system improvements, and

WHEREAS, the Town Engineer has prepared a Short Environmental Assessment Form for the establishment of the proposed **PHEASANT LANE & MEADOWLARK LANE SEWER DISTRICT EXTENSION** of the North Greenbush Consolidated Sewer District and the construction and operation of the Sewer system improvements within the boundaries of the said district, and

WHEREAS, the Town Engineer has found no adverse effects associated with the establishment, construction and operation of said the proposed **PHEASANT LANE & MEADOWLARK LANE SEWER DISTRICT EXTENSION** of the North Greenbush Consolidated Sewer District and has recommended that a Negative Declaration be issued with respect to said establishment, construction and operation; and

WHEREAS, the Short Environmental Assessment Form has been submitted to and analyzed by the Town Board and demonstrates that the establishment, construction and operation of said proposed **PHEASANT LANE & MEADOWLARK LANE SEWER DISTRICT EXTENSION** of the North Greenbush Consolidated Sewer District will not have a significant effect on the environment.

NOW, THEREFORE, on motion of **Councilperson Hoffman** seconded by **Supervisor Bott**, all members present voting on roll call, which resulted as follows:

Present:	Joe Bott, Supervisor	<u>AYE</u>
	Kelly Hoffman, Councilwoman	<u>AYE</u>
	Jessica Merola, Councilwoman	<u>AYE</u>
	James Gordon, Councilman	<u>AYE</u>
Absent:	Mary Frances Sabo, Councilwoman	<u>Absent</u>

IT IS HEREBY RESOLVED by the Town Board of the Town of North Greenbush as follows:

1. The Town Board of the Town of North Greenbush hereby finds and determines that the establishment, construction and operation of the proposed **PHEASANT LANE & MEADOWLARK LANE SEWER DISTRICT EXTENSION** of the North Greenbush Consolidated Sewer District is an "Unlisted Action" within the meaning of SEQRA.
2. Upon reviewing the information recorded on the Short Environmental Assessment Form and other supporting information, and considering both the magnitude and importance of each impact, it is reasonably determined by the Town Board, as the Lead Agency, that the proposed **PHEASANT LANE & MEADOWLARK LANE SEWER DISTRICT EXTENSION** of the North Greenbush Consolidated Sewer District will not result in any large and important impacts, and therefore, is one which we will not have a significant impact on the environment and therefore a Negative Declaration will be prepared.
3. The Town Board of the Town of North Greenbush hereby further finds and determines that the identified environmental effects resulting from the establishment of the proposed **PHEASANT LANE & MEADOWLARK LANE SEWER DISTRICT EXTENSION** of North Greenbush Consolidated SEWER District and the construction and operation of the Sewer system improvements within said District will not be significant and there are otherwise no significant environmental effects.
4. The Town Board of the Town of North Greenbush hereby approves the form and substance of the Negative Declaration in the form thereof submitted to and reviewed and analyzed by the members of this meeting and attached to this Resolution.
5. The Town Supervisor is hereby authorized and directed to sign the attached Short Environmental Assessment Form.

6. The Town Clerk is hereby authorized and directed to file and deliver a copy of the Negative Declaration and all other documents necessary or desired to effectuate the purposes of this Resolution.

RESOLUTION: 2025-06-65

CERTIFICATION OF RESOLUTION

I, **JANICE KERWIN**, Town Clerk of the Town of North Greenbush, in the County of Rensselaer, New York, **HEREBY CERTIFY** that the foregoing annexed Resolution of the Town Board of said Town of North Greenbush adopted ~~June 12, 2025~~, has been compared by me with the original ~~Resolution 2025-06-65~~ as officially recorded in my office in the Minute Book of said Town Board and is a true, complete and correct copy thereof and the whole of said Resolution.

IN WITNESS WHEREOF, I have unto set my hand and affixed the corporate seal of said Town of North Greenbush, this 12th day of June 2025.



JANICE KERWIN

Town Clerk

Town of North Greenbush

Establishment of District Resolution

RESOLUTION OF THE TOWN BOARD FOR THE TOWN OF NORTH GREENBUSH IN THE MATTER OF THE ESTABLISHMENT OF PROPOSED PHEASANT LANE & MEADOWLARK LANE SEWER DISTRICT EXTENSION OF THE NORTH GREENBUSH CONSOLIDATED SEWER DISTRICT

At a meeting of the Town Board of the Town of North Greenbush, held at the Town Offices at 2 Douglas Street, Wynantskill, NY 12198 in the Town of North Greenbush, Rensselaer County, New York, on the 12th day of June 2025.

WHEREAS, a written Petition with the necessary map, plan & report attached thereto according to law, dated as of March 1, 2023, signed by more than 51% of the assessed valuation of all taxable real property within the proposed **PHEASANT LANE & MEADOWLARK LANE SEWER DISTRICT EXTENSION** (the "Sewer District Extension") of the North Greenbush Consolidated Sewer District, has been presented to and filed with the Town Board of the Town of North Greenbush requesting the construction of an extension of the municipal system within the boundaries of the proposed Sewer District Extension of the North Greenbush Consolidated Sewer District as more particularly described in said Petition as **Exhibit "A" – Legal Description**, and

WHEREAS, the Town Board duly adopted on June 12, 2025, a resolution reciting in general terms the filing of said Petition, the boundaries of the proposed Sewer District Extension of the North Greenbush Consolidated Sewer District, the improvements proposed, and that the petitioners shall pay all the expenses involved in the construction of the proposed Sewer district Extension of the North Greenbush Consolidated Sewer District, and specifying that the Town Board shall meet at the Town offices located at 2 Douglas Street, Wynantskill, NY 12198, in the Town of North Greenbush, Rensselaer, NY on the **12th day of June, 2025 at 6:50P.M.** to hold a **Public Hearing** to consider said Petition and to hear all persons interested in the subject thereof, concerning the same, and

WHEREAS, a certified copy of said Resolution was duly published and posted according to law, and the Town Board did, at the time and place specified in said Resolution, duly meet and consider the matter of the establishment of the boundaries of the proposed Sewer District Extension of the North Greenbush Consolidated Sewer District and the construction of an extension of the municipal system therein, and heard all persons interested in the subject thereof who appeared at such time and place, concerning the same, and

WHEREAS, the overall maximum amount to be expended for the establishment of said proposed Sewer District Extension of the North Greenbush Consolidated Sewer District and the

construction herein of said sewer system, including the cost and rights in land, by the Town of North Greenbush, is ZERO DOLLARS (\$0.00), and

WHEREAS, the improvements proposed in said Sewer District Extension of the North Greenbush Consolidated Sewer District consist of the construction of the extension of the municipal sanitary sewer system with a low pressure sewer system with mains and laterals and all of the equipment and apparatus up to and inclusive of the curb box required for such system, and

WHEREAS, the Town Board has given due deliberation to the public hearing and the testimony and allegations presented and has determined to grant the prayer of said Petition and

WHEREAS, the Petition and description aforesaid have been filed with the **Town Clerk** pursuant to Section 192 of the Town Law.

NOW, THEREFORE, on motion of **Councilperson Merola**, seconded by **Councilperson Gordon**, all members present voting on roll call which resulted as follows:

Present:	Joe Bott, Supervisor	<u>Aye</u>
	Kelly Hoffman, Councilwoman	<u>Aye</u>
	Jessica Merola, Councilwoman	<u>Aye</u>
	James Gordon, Councilman	<u>Aye</u>
Absent:	Mary Frances Sabo, Councilwoman	<u>Absent</u>

BE IT RESOLVED, by the Town Board of the Town of North Greenbush that it be hereby is **FOUND AND DETERMINED** that the said Petition dated as of March 1, 2025, for the establishment of the boundaries of the proposed Sewer District Extension of the North Greenbush Consolidated Sewer District and the construction of the extension of the municipal sanitary sewer system therein the Town of North Greenbush, Rensselaer County, New York is signed, approved and acknowledged, as required by law, and is otherwise sufficient and complies with the provisions of Section 191 of the Town Law of the State of New York, and such other sections of said Law as are applicable thereto; and that annexed hereto and entitled as **Exhibit "A" – Legal Description** of the boundaries of the proposed Sewer District Extension of the North Greenbush Consolidated Sewer District as finally determined, and it is further

FOUND AND DETERMINED by the Town of North Greenbush that it is in the public interest to grant the whole relief sought by said Petition, and that all of the property, property owners and interested persons within said the Sewer District Extension of the North Greenbush Consolidated Sewer District are benefited thereby, and that no property owners or interested persons benefited thereby have been excluded therefrom, and it is further

RESOLVED, that the proposed Sewer District Extension of the North Greenbush Consolidated Sewer District prayed for in said Petition be established in said Town of North Greenbush, as described in Exhibit "A" – Legal Description and annexed hereto, to be known as the proposed PHEASANT LANE & MEADOWLARK LANE SEWER DISTRICT EXTENSION of the North Greenbush Consolidated Sewer District and to include all the property described therein, and it is further

RESOLVED, that the construction of the improvements in said proposed Sewer district Extension of the North Greenbush Consolidated Sewer District shall be in accordance with the plans and specifications as prepared by Hart Engineering, and be it further

RESOLVED, upon completion, the proposed Sewer District Extension of the North Greenbush Consolidated Sewer District facilities shall be operated and maintained by the Town of North Greenbush Utilities Department in the future with the exception of individual house sewer laterals and grinder pumps, the sewer laterals and grinder pumps shall be maintained solely by the property owners within the Sewer District Extension.

RESOLVED, that the Sewer District Extension prayed for in said Petition, to wit: the proposed PHEASANT LANE & MEADOWLARK LANE SEWER DISTRICT EXTENSION of the North Greenbush Consolidated Sewer District, is granted by the Town Board of the Town of North Greenbush, as described in said Petition, upon the condition that all costs associated with said extension be paid by Capital Area Properties, LLC (the "Developer"); that the Consultant Engineer, the New York State Department of Health and the Rensselaer County Department of Health approve the map and plan prior to the construction; that the Developer shall obtain any necessary easements and that such easements be granted to the Town of North Greenbush if required in form and substance satisfactory to the Town Attorney, and that upon completion of such construction, all sanitary sewer mains, lines and appurtenances up to and inclusive of the curb box be dedicated to the Town of North Greenbush as required, and it is further

RESOLVED, that the Town Clerk of the Town of North Greenbush is hereby authorized and directed to cause a certified copy of this Resolution to be duly recorded in the Office of the Clerk of Rensselaer County in which the Town of North Greenbush is located, within ten (10) days after the adoption of this Resolution, and it is further

RESOLVED, that within ten (10) days after the adoption of this Resolution, the Town Clerk be and she hereby is authorized and directed to file a certified copy of this Resolution, in duplicate, in the Office of the State Department of Audit and Control, at Albany, NY.

Resolution 2025-06-66

CERTIFICATION OF RESOLUTION

I, **JANICE KERWIN**, Town Clerk of the Town of North Greenbush, in the County of Rensselaer, New York, **HEREBY CERTIFY** that the foregoing annexed Resolution of the Town Board of said Town of North Greenbush adopted June 12, **2025**, has been compared by me with the original **Resolution: 2025-06-66** as officially recorded in my office in the Minute Book of said Town Board and is a true, complete and correct copy thereof and the whole of said Resolution.

IN WITNESS WHEREOF, I have unto set my hand and affixed the corporate seal of said Town of North Greenbush, this 12th day of **June 2025**.



JANICE KERWIN

Town Clerk

Town of North Greenbush

Exhibit "A"

Town of North Greenbush

Rensselaer County, New York

**PHEASANT LANE & MEADOWLARK LANE SEWER DISTRICT
EXTENSION OF THE NORTH GREENBUSH CONSOLIDATED SEWER
DISTRICT**

Legal Description (Tax Maps)

Date: June 12, 2025

All that certain piece or parcels of land, lying and being in the Town of North Greenbush, County of Rensselaer, State of New York, more particularly bounded and described as follows:

Parcel ID#:	123.11-4-7.11	Whiteview Rd, Wynantskill Owned by Capital Area Properties, LLC c/o David Mulinio consisting of 23.30 acres
	123.11-4-7.2	Meadowlark Lane(end of), Wynantskill owned by Mark & Jean Gageway Trust William J. Keating consisting of 0.34 acres
	123.11-3-14	8 Meadowlark Lane, Wynantskill owned by Michael & Susan Hartigan consisting of 0.35 acres
	123.11-3-15	10 Meadowlark Lane, Wynantskill owned by Lisa Case consisting of 0.34 acres
	123.11-3-16	12 Meadowlark Lane, Wynantskill owned by Heffner Family Trust Timothy Heffner consisting of 0.34 acres
	123.11-3-17	14 Meadowlark Lane, Wynantskill owned by Eric Davis consisting of 0.34 acres
	123.11-3-18	16 Meadowlark Lane(end of), Wynantskill owned by Mark & Jean Gageway Trust William J. Keating consisting of 0.34 acres
	123.11-3-19	15 Meadowlark Lane, Wynantskill

- owned by Patrick J & Margaret M Hughes
consisting of 0.34 acres
- 123.11-3-20 11 Meadowlark Lane, Wynantskill
owned by Henry & Janice Paquin
consisting of 0.34 acres
- 123.11-3-21 Meadowlark Lane, Wynantskill (vacant)
owned by Kenneth Piacente
consisting of 0.35 acres
- 123.11-3-22 7 Meadowlark Lane, Wynantskill
owned by Premier Medical Transportation, LLC
consisting of 0.43 acres
- 123.11-3-23 20 Pheasant Lane, Wynantskill
owned by Gerd T & H Rieker Family Trust, Diane Rieker
consisting of 0.36 acres
- 123.11-3-24 18 Pheasant Lane, Wynantskill
owned by Gerd T & H Rieker Family Trust, Diane Rieker
consisting of 0.34 acres
- 123.11-3-25 16 Pheasant Lane, Wynantskill
owned by Donald A Jr. & Paula Miller
consisting of 0.33 acres
- 123.11-3-26 14 Pheasant Lane, Wynantskill
owned by Anthony M & Casey C Digiueppe
consisting of 0.39 acres
- 123.11-3-27 5 Meadowlark Lane, Wynantskill
owned by Stephen Palka Trust, Domino Smotrys
consisting of 0.41 acres
- 123.11-3-28 3 Meadowlark Lane, Wynantskill
owned by George Jorgensen
consisting of 0.35 acres
- 123.11-3-29 4 Meadowlark Lane, Wynantskill
owned by James Haworth
consisting of 0.34 acres
- 123.11-3-30 6 Meadowlark Lane, Wynantskill
owned by Albert T & Victoria Gilooly
consisting of 0.34 acres

As shown on the Town of North Greenbush Tax Rolls.

RESOLUTION AUTHORIZING THE HIRING OF SUMMER CAMP STAFF

WHEREAS, the Town of North Greenbush employs on a seasonal basis during the summer for its recreational activities at Snyders Lake; and

WHEREAS, the Director of Town Services has recommended summer personnel; and

WHEREAS, all lifeguards are required to have Lifeguarding certification and CPR/First Aid certification from the current calendar year per Rensselaer County Department of Health, and the Town of North Greenbush believes it in the best interest of the Town to retain the best candidates to reimburse the lifeguard staff for the cost to certify or recertify for Lifeguard and CPR/First Aid certification or renewal; and

NOW THEREFORE, BE IT BE RESOLVED, that the individuals on the annexed list are hereby appointed as camp staff for the 2025 summer season beginning May 9, 2025, at the salaries and rates of pay set forth next to their names; and

BE IT FURTHER RESOLVED, that the lifeguards will be reimbursed in whole or in part in accordance with the terms of the agreement with the Town, subject to the review and approval of the Town Comptroller and the Town Attorney; and

BE IT FURTHER RESOLVED, the Town Supervisor or Deputy Supervisor be and hereby is authorized to direct the Town Comptroller to place the aforementioned individuals on the Town payroll for the summer season and to pay the salaries as set forth herein

Councilperson Gordon moved, seconded by **Councilperson Hoffman** and the Town Board voted as follows:

Supervisor Bott	<u>Aye</u>
Councilperson Hoffman	<u>Aye</u>
Councilperson Merola	<u>Aye</u>
Councilperson Gordon	<u>Aye</u>
Councilperson Sabo	<u>Absent</u>

RESOLUTION 2025-06-67

At a Regular Meeting of the Town Board of
the Town of North Greenbush, held on June
12, 2025, at 7:00 P.M. at the Town Offices

RESOLUTION AUTHORIZING THE SUPERVISOR TO EXECUTE AN AGREEMENT WITH
HTI3 CARNIVAL FOR AMUSEMENT RIDES AND CONCESSIONS
FOR THE TOWN FAIR WEEKEND TO BE HELD ON SEPTEMBER 5-7, 2025

WHEREAS, the Town of North Greenbush organizes a Town celebration weekend each year in September for the benefit of the community; and

WHEREAS, in addition to music, food, and crafts, the Town also contracts with a certified vendor to supply amusement rides for the enjoyment of children and their families; and

WHEREAS, the Town desires to contract with an amusement company to provide amusement rides and related services for the annual Town Fair to be held on September 5-7, 2025; and

WHEREAS, the Town Board recommends entering into an agreement with HTI3 Carnival (the "Amusement Vendor") for the provision of such services, whereby the Town receives a percentage of the revenue derived by the Amusement Company for its services provided plus a concession fee per day; and

WHEREAS, it is necessary for the Town Board to authorize the Town Supervisor to execute the agreement on behalf of the Town; and

WHEREAS, it is in the best interest of the Town to require the Amusement Vendor to provide adequate insurance coverage, including naming the Town as an additional insured, to protect the Town from potential liabilities, and proof that the rides have been properly inspected;

NOW, THEREFORE, BE IT RESOLVED by the Town Board of the Town of North Greenbush as follows:

1. That the Town Supervisor is hereby authorized to execute an agreement with the Amusement Vendor for the provision of certified amusement rides and related services at the Town Fair to be located at Town Hall, 2 Douglas Street, Wynantskill, New York from September 5-7, 2025, the terms and conditions of which shall be subject to the approval of the Town Attorney.
2. That the agreement shall include a provision requiring the Amusement Vendor to obtain and maintain commercial general liability insurance in the amount of at least \$2,000,000 per occurrence, together with a contractual indemnity clause covered by said insurance; all deemed appropriate by the Town Attorney, naming the Town of North Greenbush as an additional insured.

3. That Amusement Vendor shall, prior to the date of the Town Fair, provide the Town with a certificate of insurance demonstrating compliance with the insurance requirements set forth in the agreement and proof that the rides have been properly inspected and deemed safe.

NOW, THEREFORE, on motion of **Supervisor Bott** seconded by **Councilperson Merola** all members present voted, which resulted as follows:

Joseph Bott III, Supervisor	<u>Aye</u>
Kelly Hoffman, Councilperson	<u>Aye</u>
Jim Gordon, Councilperson	<u>Aye</u>
Jessica Merola, Councilperson	<u>Aye</u>
Mary Frances Sabo, Councilperson	<u>Absent</u>

RESOLUTION 2025-06-68

At a Regular Meeting of the Town
Board of Town of North Greenbush
held at 7:00 p.m. on June 12,
2025 at the Town Offices

IN THE MATTER OF APPROVING THE INSTALLATION OF
THE EXPANSION OF THE PARKING LOT AND
A NEW DRIVE OUT TO DODGE STREET AT TOWN HALL

WHEREAS, the Town of North Greenbush deems it necessary to expand the parking lot at Town Hall and to install a driveway exiting from the parking lot at Town Hall onto Dodge Street, all in an effort to implement better parking control systems due to increased vehicular and pedestrian traffic at Town Hall; and

WHEREAS, public advertisement for sealed bids was made in accordance with relevant laws, such as General Municipal Law § 103; and

WHEREAS, on June 11, 2025 at 3:30pm, the bids were opened and read aloud; and

WHEREAS, the Director of Town Service confirms that the bid submitted by J. Hunziker Asphalt Paving LLC was in compliance with the bid requirements and was the lowest and best proposal and recommends the bid submitted by J. Hunziker Asphalt Paving LLC in the amount of \$40,800.00 is made in the best interest of the Town and a decision not in arbitrary or capricious manner;

WHEREAS, the J. Hunziker Asphalt Paving LLC bid is on file with the Town Clerk; and

WHEREAS, the Town's Comptroller confirms that this resolution will not have a material impact on the Town's finances; and

NOW, THEREFORE, BE IT RESOLVED that the Town Board does hereby (i) approve the J. Hunziker Asphalt Paving LLC bid, which cost is in the total amount of \$40,800.00, (ii) ratifies all actions taken by the Town to date, and (iii) authorizes the Town Supervisor to execute any and all documents to give effect to this resolution with the review and approval of the Town Attorney.

Councilperson Hoffman moved, **Supervisor Bott** seconded, all members present voting on roll call, which resulted as follows:

Supervisor Bott	<u>Aye</u>
Councilwoman Hoffman	<u>Aye</u>
Councilwoman Merola	<u>Aye</u>
Councilman Gordon	<u>Aye</u>
Councilwoman Sabo	<u>Absent</u>

RESOLUTION 2025-06-69

At a Regular Meeting of the Town
Board of Town of North Greenbush
held at 7:00 p.m. on June 12,
2025 at the Town Offices

IN THE MATTER OF APPROVING THE PURCHASE OF
SURVEILLANCE SYSTEM FOR TOWN HALL AND
THE POLICE DEPARTMENT

WHEREAS, the Town has experienced vandalism and other problems in the parking lot and on the playground at Town Hall; and

WHEREAS, the Town and the Police Department are desirous of upgrading and integrating the two system; and

WHEREAS, public advertisement for sealed bids was made in accordance with relevant laws, such as General Municipal Law § 103; and

WHEREAS, on June 11, 2025 at 3:30pm, the bids were opened and read aloud; and

WHEREAS, the Director of Town Service confirms that the bid submitted by Audio Obsessions LLC was in compliance with the bid requirements and was the lowest and best proposal and recommends the bid submitted by Audio Obsessions LLC in the amount of \$34,419.30 plus scheduled maintenance charges is made in the best interest of the Town and a decision not in arbitrary or capricious manner;

WHEREAS, the Audio Obsessions LLC bid is on file with the Town Clerk; and

WHEREAS, the Town's Comptroller confirms that this resolution will not have a material impact on the Town's finances; and

NOW, THEREFORE, BE IT RESOLVED that the Town Board does hereby (i) approve the \$34,419.30 bid, together with an ongoing monthly fee of \$277.40 per month or cloud storage subscription and LPR analytics subscription and \$859.80 per year for 2 maintenance calls for up to 4 hours each per year, (ii) ratifies all actions taken by the Town to date, and (iii) authorizes the Town Supervisor to execute any and all documents to give effect to this resolution with the review and approval of the Town Attorney.

Supervisor Bott moved, **Councilperson Merola** seconded all members present voting on roll call, which resulted as follows:

Supervisor Bott	<u>Aye</u>
Councilwoman Hoffman	<u>Aye</u>
Councilwoman Merola	<u>Aye</u>
Councilman Gordon	<u>Aye</u>
Councilwoman Sabo	<u>Absent</u>

RESOLUTION 2025-06-70

At a Regular Meeting of the Town Board of
Town of North Greenbush
held at 7:00 p.m. on June 12,
2025 at the Town Offices

**IN THE MATTER OF APPROVING AND AUTHORIZING
THE INSTALLATION OF IMPROVEMENTS
TO THE NORTH ROAD SANITARY SEWER SYSTEM**

WHEREAS, the Town of North Greenbush deems it necessary to implement additional hardware in connection with an operational revision in the field to the North Road Sanitary Sewer system in the area of Greenbush Estates;

WHEREAS, in consultation with the civil engineer involved in the Greenbush Estates project and the Utility Supervisor, the Town Engineer has developed an action plan as a precautionary measure and to be more consistent with health department standards; and

WHEREAS, the additional hardware will be at no additional cost to the Town; and

NOW, THEREFORE, BE IT RESOLVED that the Town Board does hereby approve the following action plan:

- Obtain easements from existing property owners to allow Town access to sewer main.
- Install termination manhole at end of existing main within easement to allow for future flushing, as required.
- Install vacuum and air relief valve within termination manhole.
- Inspect manhole within easement and manhole on North Road every three months for next 24 months.
- Inspect manhole within easement and manhole on North Road annually after initial 24-month period.
- Inform Rensselaer County Health Department and NYS Department of Environmental Conservation of the action Plan.

Councilperson Hoffman moved, **Councilperson Gordon** seconded all members present voting on roll call, which resulted as follows:

Supervisor Bott	<u>Aye</u>
Councilwoman Hoffman	<u>Aye</u>
Councilwoman Merola	<u>Aye</u>
Councilman Gordon	<u>Aye</u>
Councilwoman Sabo	<u>Absent</u>

RESOLUTION 2025-06-71