

Swimming Pool Permit Application

Town of North Greenbush
2 Douglas Street, Wynantskill, NY 12198
Rensselaer County, New York
518-283-2714

Permit Number: _____
Date Issued: _____
Date Permit Expires: _____
Approved By: _____
Date of Approval: _____

The applicant for a building permit shall provide sufficient information to permit a determination that the intended works accords with the requirements of the New York State Uniform Fire and Building Codes and the Codes of the Town of North Greenbush. The undersigned hereby applies for a permit to do the following work which will be done in accordance with the description, plans, and specifications submitted and such conditions as may be indicated on the permit.

DATE: _____

Applicant: _____

EMAIL: _____

Address: _____

City: _____

State: _____

Zip Code: _____

Phone: _____

SIGNATURE: _____

Property Owner: _____

EMAIL: _____

Address: _____

City: _____

State: _____

Zip Code: _____

Phone: _____

SIGNATURE: _____

If owner is not the signee, the signee swears that the proposed work is authorized by the owner & that the signee is authorized to make such application.

Tax map ID Number: _____ **Zoning:** _____ **Zoning Approval Date:** _____

ADDRESS OF PROPOSED WORK: _____

NATURE OF PROPOSED WORK: (CIRCLE ONE)

Above Ground Swimming Pool

In-ground Swimming Pool

Above Ground Swimming Pool with a Deck

(deck is optional or may be done separately with the regular permit application in the future)

PLEASE SEE THE NEXT PAGE FOR THE PLOT PLAN →

Estimated Value of Work: \$ _____ **Sq. Ft.** _____

Contractor: _____

Address: _____

City, State, Zip: _____

Phone: _____

Before Pool Is Used, A Certificate of Compliance is Required

Inspections as listed on the inspection page

Certificate of Compliance after Final inspection

Items to be included with this application:

1. Site/Plot Plan – Must show any proposed and existing structures on the site, the location of any proposed or existing well or septic system; the location of the intended work, and the distances between the structures and the lot lines. **(BLANK PLOT PLAN DIAGRAM IS ON BACK PAGE)**
2. A copy of the liability insurance and Worker's Compensation insurance from the contractor, or if the homeowner is doing the work, a copy of the homeowner's insurance and Workers Compensation form CE 200.
3. Picture or specs on the swimming pool/and or copy of brochure.
4. If constructing a deck, please see the DECK REGULATIONS on the website of the Building Department page. A sketch and a list of materials is needed at submission. **By signing this application, the owner/contractor doing work acknowledges their responsibility for verification of all required subcontractor insurance.**

For Office Use Only:

*Permit Denied: **Date:** _____ **By:** _____ **Reason:** _____

Permit Fees:

Building Permit: _____

Deck Permit: (optional) _____

TOTAL FEES: _____

Plot Plan on the next page →

PLOT PLAN

How far from property lines will your Swimming Pool be?

Must be at least 20 feet from property lines – if not, you will need to request an area variance from the ZBA

How many feet from back property line: _____

Left Side: _____ feet from property line

Right Side: _____ feet from property line

Please hand draw where your
swimming pool will be in your yard

HOUSE

Front of House

❖ **PLOT PLANS SHALL INCLUDE:**

- ❖ Show bordering roads
- ❖ Show existing structures with setbacks to property lines
- ❖ Show proposed structures (pool and/or deck) with setbacks to property lines
- ❖ The property line at roads is not the edge of pavement (measure from center of road to ½ the distance of the Right of Way [typical-50 ft R.O.W.]

By signing this application, the owner/contractor doing work acknowledges their responsibility for verification of all required subcontractor insurance. I understand that I must close out this permit and call for all inspections in order to receive the Certificate of Compliance before the pool is used. If a final inspection is not scheduled or a permit renewal is not issued, the building permit may be closed out without the issuance of a C.O. or C.C. – this can be an issue if you sell or refinance your home. We appreciate your cooperation!

Print Name: _____

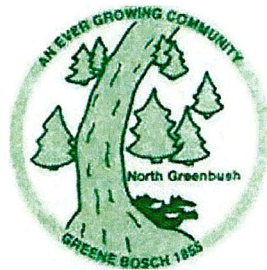
Signature: _____

Swimming Pool Regulations/State Codes

- ❖ A Permit is needed for all swimming pools
 - ❖ A PLOT PLAN is needed for ALL pools
 - ❖ Flyer from swimming pool company is needed for file
 - ❖ Above Ground pools with NO deck have a fee of \$50.00
 - ❖ IN-GROUND swimming pools have a fee of \$100.00
 - ❖ **A TEMPORARY FENCE IS REQUIRED FOR ALL IN-GROUND POOLS PRIOR TO FILLING THE POOL & A PERMANENT FENCE IS REQUIRED WITHIN 30 DAYS OF FILLING THE POOL**
 - ❖ Insurance of the INSTALLER or homeowners insurance is required
 - ❖ SENSORY pool alarm that has an IN-HOUSE monitor is required for all above ground and in-ground swimming pools
 - ❖ If the above ground pool is over 24 inches high, a fence is required; if the pool is 4 feet or higher, no fence/barrier is required
 - ❖ Above ground pool: Ladder or steps must be capable of being secured, locked or removed to prevent access
 - ❖ In-ground pool: Must be fenced in, access gates must be self-closing and have self-latching device
 - ❖ ALL pools must be 20 feet from property lines
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SOFT-SIDE (or seasonal) swimming pools:

- \$50.00 for permit
- Picture of pool for file
- No insurance needed
- Ladder must be retractable/removable
- Pool sensory alarm is needed



Town of North Greenbush

Building Department

NOTICE

BEFORE POOL IS USED

1. AN APPROVED FINAL ELECTRICAL INSPECTION must be completed by one of the following approved inspection agencies:
 - Commonwealth Electrical Inspection Service, Inc.: 518-238-2229
 - Middle Department Inspection Agency: 518-273-0861
 - New York Atlantic-Inland, Inc.: 518-857-6235
 - The Inspector, LLC: 518-481-5300
2. A permanent enclosure must be installed per Residential Code Appendix G Section G105.2.2.
3. Any doors of a dwelling that service access to the pool must be equipped with an audible alarm per Residential Code Appendix G Section G105.3 (9) (9.2).
4. A water surface alarm must be installed per Residential Code Appendix G Section G107.
5. A self-closing and latching device must be installed on all gates per Residential Code Appendix G Section G105.3 (8).
6. A Certificate of Compliance shall be issued after an approved final inspection is completed.

PLEASE SEE ALL REGULATIONS ON THE WEBSITE