

At a Regular Meeting the Town Board of
the Town of North Greenbush held at
7 PM on October 9, 2025 at the Town Offices

**A RESOLUTION AMENDING RESOLUTION NUMBERS RELATIVE TO
THE OCTOBER 1, 2025, SPECIAL MEETING**

WHEREAS, on October 1, 2025, at a Special Meeting of the Town Board, three (3) resolutions were approved and said resolutions were numbered not using consecutive sequencing.

WHEREAS the intent of this Resolution is to correct the number of said three (3) resolutions.

NOW THEREFORE, IT IS HEREBY RESOLVED that the three (3) resolutions are hereby renumbered as follows:

1. The Resolution of the Town Board of the Town of North Greenbush Authorizing the Establishment of Health Insurance Benefits for Eligible Employees originally numbered 2025-10-88 is hereby renumbered **2025-10-96**.

2. The Resolution Authorizing an Amendment to General Services Agreement with Laberge Group for Assistance with Outfall Mapping and Inspection Requirements of the Town's Stormwater Management Program Plan originally number 2025-10-89 is hereby renumbered **2025-10-97**.

3. The Resolution Authorizing the Town of North Greenbush to enter into an Agreement for Professional Grant Writing Services originally numbered 2025-10-90 is hereby renumbered **2025-10-98**.

Supervisor Bott moved, seconded by **Councilperson Merola** and the Town Board voted as follows:

Supervisor Bott	<u>AYE</u>
Councilwoman Hoffman	<u>AYE</u>
Councilwoman Merola	<u>AYE</u>
Councilman Gordon	<u>AYE</u>
Councilwoman Sabo	<u>AYE</u>

RESOLUTION 2025-10-99

At a Regular Meeting of the
Town Board of North Greenbush,
held on October 9, 2025, at the
Town Offices

**In the Matter of Scheduling a Public Hearing for
Special District Assessment Rolls**

WHEREAS, the Assessment Rolls for the Special Improvement Districts within the Town of North Greenbush have been completed; and

NOW, THEREFORE, BE IT RESOLVED, that a public hearing will be held on **November 13, 2025, at 6:45 p.m.** at the Town Offices, 2 Douglas Street, Wynantskill, NY, for the purpose of having the Town Board meet and hear any objections that may be made to the Special Improvement Districts Assessment Rolls; and be it further

RESOLVED, that the Town Clerk give notice of such hearing by publishing, no later than **November 3, 2025**, in the Town's official newspaper, The Record, a certified copy of this Order and by posting a certified copy of this Order on the signboard of the Town of North Greenbush and on the Town website not less than ten or more than twenty days before such hearing.

Councilperson Hoffman moved **Councilperson Merola** seconded and the Town Board voted as follows:

Supervisor Bott	<u>AYE</u>
Councilperson Hoffman	<u>AYE</u>
Councilperson Merola	<u>AYE</u>
Councilperson Gordon	<u>AYE</u>
Councilperson Sabo	<u>AYE</u>

RESOLUTION 2025-10-100

At a Regular Meeting of
the Town Board of the
Town of North Greenbush,
held on October 9, 2025, at
7:00 p.m. at the Town offices

**In the Matter of Scheduling a Public Hearing for
Operation and Maintenance Charges**

WHEREAS, the Town Board of the Town of North Greenbush is responsible for the ongoing operations and maintenance of the water and sewer districts within the Town (collectively, the "Districts");

WHEREAS, the costs for the operation and maintenance of the Districts have been levied as an assessment on the annual Town and County tax bills; and

WHEREAS, the Town Board desires to implement a direct billing system for these operation and maintenance charges to improve fiscal management and transparency for each District and has determined it is in the best interest of the Town and the Districts residents; and

WHEREAS, NYS Town Law provides the Town Board with the Authority to adopt rules and regulations for the collection of fees and charges related to its services; and

NOW, THEREFORE, BE IT RESOLVED, that a public hearing will be held on **November 13, 2025**, at **6:50 PM** at the Town Offices, 2 Douglas Street, Wynantskill, NY for the purpose of reviewing operation and maintenance charges for Special Improvement Districts for budget year **2026** and authorizing and directing the Town to direct bill all said operation and maintenance charges; and be it further

RESOLVED, that the Town Clerk give notice of such hearing by publishing, no later than **November 3, 2025**, in the Town's official newspaper, The Record, a certified copy of this Order and by posting a certified copy of this Order on the signboard of the Town of North Greenbush and on the Town website not less than ten or more than twenty days before such hearing.

Councilperson Merola moved, **Supervisor Bott** seconded, and the Town Board voted as follows:

Supervisor Bott	<u>AYE</u>
Councilperson Hoffman	<u>AYE</u>
Councilperson Merola	<u>AYE</u>
Councilperson Gordon	<u>AYE</u>
Councilperson Sabo	<u>AYE</u>

RESOLUTION 2025-10-101

At a Regular Meeting of
the Town Board of the
Town of North Greenbush,
held on October 9, 2025, at
7:00 p.m. at the Town Offices

**IN THE MATTER OF SCHEDULING A PUBLIC
HEARING FOR THE 2026 PRELIMINARY BUDGET**

WHEREAS tentative budget for fiscal year **2026** is on file with the Town Clerk and has been presented to the Town Board and it is necessary to hold a public hearing on the proposed preliminary budget; and,

NOW THEREFORE BE IT RESOLVED that a public hearing on the 2026 preliminary budget is hereby scheduled for **November 13, 2025**, at **6:55 PM** at the Town Offices, 2 Douglas Street, Wynantskill, NY and it is further resolved,

RESOLVED that the Town Clerk cause notice of this public hearing to be properly posted and published in the Town's official newspaper, The Record, a certified copy of this Order and by posting a certified copy of this Order on the signboard of the Town of North Greenbush and on the Town website not less than ten or more than twenty days before such hearing.

Councilperson Gordon moved, **Councilperson Sabo** seconded, and the Town Board voted as follows:

Supervisor Bott	<u>AYE</u>
Councilperson Hoffman	<u>AYE</u>
Councilperson Sabo	<u>AYE</u>
Councilperson Merola	<u>AYE</u>
Councilperson Gordon	<u>AYE</u>

RESOLUTION 2025-10-102

At a Regular Meeting of the Town
Board of Town of North Greenbush
held at 7:00 PM on October 9, 2025,
at the Town Offices

**IN THE MATTER OF ADOPTING A LOCAL LAW #2 FOR 2025
AMENDING NORTH GREENBUSH TOWN CODE
SECTION 175-34 ENTITLED "PARKING PROHIBITED" TO PROHIBIT
PARKING ON A SECTION OF BLOOMINGROVE DRIVE**

WHEREAS, North Greenbush Town Code Section 175-17 prohibits parking of vehicles at all times in those streets or parts of streets as described in Exhibit IX, Section 175-34 of the Town Code; and

WHEREAS, Exhibit IX, Section 175-34 of the Town Code was last amended on July 14, 1983, by Local Law 5-1983; and

WHEREAS the Town Board is desirous of further amending Local Law Section 175-34, Schedule IX entitled "Parking Prohibited" to provide for no parking on a section of Bloomingrove Drive from US Route 4 (North Greenbush Road) to Washington Avenue Extension on both sides of the street, a copy of which is attached; and

WHEREAS, proof of notice having been furnished, the public hearing on said proposed law was held at 6:50 p.m. on October 9, 2025, with all persons desiring to be heard, having been heard; and

WHEREAS, Bloomingrove Drive is a Rensselaer County Road, and as such, the matter was referred to Rensselaer County for approval; and

NOW THEREFORE, BE IT RESOLVED, that the proposed amendment to North Greenbush Town Code Exhibit IX, Section 175-34 entitled "Parking Prohibited" is hereby approved, subject to Rensselaer County approved.

NOW, THEREFORE, on motion of **Councilperson Bott**, seconded, by **Councilperson Hoffman**, all members present voting on roll call, which resulted as follows:

Joseph Bott III, Supervisor	<u>Aye</u>
Kelly Hoffman, Councilwoman	<u>Aye</u>
Jessica Merola, Councilwoman	<u>Aye</u>
Jim Gordon, Councilman	<u>Aye</u>
Mary Frances Sabo, Councilwoman	<u>Aye</u>

RESOLUTION 2025-10-103

NO PARKING ON
BLOOMINGROVE DRIVE

Section 175-34. Schedule IX: Parking Prohibited

Section 175-34, Schedule IX of the North Greenbush Town Code entitled “Parking Prohibited” is hereby amended to add the following in alphabetical order:

Section I. Section 175-34 of the North Greenbush Town Code is hereby amended to include:

No parking on Bloomingrove Drive at the intersection of Bloomingrove Drive and US Route 4 (North Greenbush Road) to the intersection of Bloomingrove Drive and Washington Avenue Extension. This prohibition applies to both sides of the road.

Section II. This Local Law shall take effect immediately upon filing it in the Office of the New York State Secretary of State.

Section III. The law supersedes section 175-34 of the North Greenbush Town Code to the extent inconsistent therewith.

At a Regular Meeting of the Town
Board of Town of North Greenbush
held at 7:00 PM on October 9, 2025,
at the Town Offices

**IN THE MATTER OF ACCEPTING DEDICATION OF ROADWAYS,
STORMWATER MANAGEMENT AREA PARCEL AND DRAINAGE
EASEMENT IN BLOOMINGROVE TERRACE SUBDIVISION**

WHEREAS, Bloomingrove Development LLC has offered Roadways, a Drainage Easement and a Stormwater Management Area parcel to the Town of North Greenbush for dedication in the Bloomingrove Terrace Development, and

WHEREAS construction of the roads and infrastructure was monitored by the Town's Consultant Engineers and reviewed by the Town Engineer, and

WHEREAS the Town Attorney has reviewed the deeds and title work submitted in connection with this proposal, and

WHEREAS the Town Board hereby determines that the public interest will be best served by the acceptance of the said roadways and other infrastructure as hereafter set forth,

NOW THEREFORE IT IS HEREBY RESOLVED that the Town of North Greenbush hereby approves the proposal described above upon the following terms and conditions:

- 1.) The Town accepts the dedication of Bernie Loop and Essie Lane, a Drainage Easement located within Lots 7, 8, 9, and 10 as more particularly set forth on the Subdivision Map, and Parcel 19 upon which a stormwater management facility has been installed.
- 2.) Bloomingrove Development LLC shall provide the Town with executed deeds and other documents necessary for recordation, together with all recording fees, an executed Offer of Cession, Tax Liability Letter and a Title Policy in favor of the Town in the amount of \$30,000.00.
- 3.) Bloomingrove Development LLC. shall provide cash or an irrevocable letter of credit or a surety bond in the amount of \$30,000.00 to secure completion of the work outlined in the attached letter prepared by Eric Westfall, PE dated September 19, 2025. In addition, Bloomingrove Development LLC shall provide an executed Security Agreement which requires them to complete the work outlined or which enables the Town to access funds to complete the work if they fail to do so.

AND IT IS FURTHER, RESOLVED that this transaction will be deemed complete after the Town has received all the items required by the resolution and the same have been reviewed and approved by the Town Attorney and Town Engineer. The Town will not be maintaining the roadways and other infrastructure until this transaction is completed.

Councilperson Hoffman moved, **Councilperson Gordon** seconded, and the Town Board voted as follows:

Joseph Bott III, Supervisor	<u>Aye</u>
Kelly Hoffman, Councilwoman	<u>Aye</u>
Jessica Merola, Councilwoman	<u>Aye</u>
Jim Gordon, Councilman	<u>Aye</u>
Mary Frances Sabo, Councilwoman	<u>Aye</u>

RESOLUTION 2025-10-104

At a Meeting of the Town Board of the
Town of North Greenbush, held on October
9, 2025, at 7:00 P.M. at the Town Offices

In the Matter of the Authorization of the Execution of an “Out of District Water User Agreement” for Christine L. Sharp and Samantha Sharp located at 113 Glenmore Road, with the Town of North Greenbush Consolidated Water District formally known as Water District No. 03

WHEREAS, that **Christine L Sharp** and **Samantha Sharp** are the owners of record of real property at **113 Glenmore Road** in the Town of North Greenbush, New York; and

WHEREAS, that the property located at **113 Glenmore Road** is not located within any water district; and

WHEREAS, there exists within the Town of North Greenbush a certain water district formally known formerly as Water District No. 03; and

WHEREAS, that such property does not have adequate water supply from an existing well and a connection to municipal water that can be achieved at a reasonable expense to the property owners and the cost of a new well with unknown water supply and quality may be excessive; and

WHEREAS, that the property owners desire to enter into an agreement with the Town of North Greenbush, whereby they can be considered an “Out of District Water User” and be connected to The North Greenbush Consolidated Water District, formally known as Water District No. 03; and

WHEREAS, the Town Board has considered the situation and desires to make suitable and potable water available to these Town residents; and

NOW THEREFORE, IT IS HEREBY RESOLVED BY THE TOWN BOARD OF THE TOWN OF NORTH GREENBUSH, that the Town Supervisor is hereby authorized to enter into an agreement with **Christine L Sharp and Samantha Sharp** located at **113 Glenmore Road, Troy, New York 12180** for the provision of municipal water to them from formally known Water District No. 03,

which is now The Town of North Greenbush Consolidated Water District, upon terms and conditions as set forth in the attached "Out of District Water User Agreement", a copy of which is on file with the Town Clerk;

NOW, THEREFORE, on motion of **Councilperson Merola** seconded by **Supervisor Bott** members present voting on roll call, which resulted as follows:

Joseph Bott III, Supervisor	<u>AYE</u>
Kelly Hoffman, Councilwoman	<u>AYE</u>
Jessica Merola, Councilwoman	<u>AYE</u>
Jim Gordon, Councilman	<u>AYE</u>
Mary Frances Sabo, Councilwoman	<u>AYE</u>

RESOLUTION 2025-10-105

At a regular meeting of the Town Board
of the Town of North Greenbush held on
October 9, 2025, at 7PM at Town Offices

**RESOLUTION TO CLASSIFY PROJECT AS AN UNLISTED ACTION & DECLARE
INTENT FOR THE ENVIRONMENTAL QUALITY REVIEW ACT (SEQRA) LEAD
AGENCY**

NORTH GREENBUSH ROUTE 4 SEWER PROJECT

WHEREAS, the Town of North Greenbush is desirous of constructing, owning, operating and maintaining a wastewater pump station in a location to be determined along with associated gravity sewer starting at Sunset Boulevard running north to the pump station sanitary force main from that point to Jordan Road, both along US Route 4 (the "Project").

WHEREAS, the Town of North Greenbush Town Board considers the proposed Project to be an Unlisted Action, pursuant to its review of the New York State Environmental Quality Review Act (SEQRA) 6 NYCRR Parts 617.4 and 617.5; and

WHEREAS, pursuant to SEQRA 6 NYCRR 617.6, the Town Board seeks to be established as Lead Agency as part of undertaking a coordinated review of this action with any Involved and Interested Agencies; and

WHEREAS, the Town Board prepared a Short Environmental Assessment Form (SEAF) for this action in accordance with SEQRA, and seeks to circulate the SEAF along with a Notice of Intent to be Lead Agency (Notice), by mail and email, to all Involved and Interested Agencies, who shall be given 30 days to deliver any comments in response to this Notice that such other Involved or Interested entity may have regarding the Town Board taking on the Lead Agency role;

NOW, THEREFORE, BE IT RESOLVED by the North Greenbush Town Board in regular session duly convened as follows:

1. The North Greenbush Town Board hereby declares intent to serve as the Lead Agency for SEQRA purposes and reaffirms its intent to continue with providing a coordinated review on this action.
2. The Town Board of the Town of North Greenbush hereby directs the coordination of intent for Lead Agency designation with all Involved Agencies for this project through the service of a notice of intent, indicating that the Town Board of the Town of North Greenbush seeks to be designated as Lead Agency for this Action.

This motion made by **Councilman Gordon** and seconded by **Supervisor Bott**, to adopt, was duly put to a vote as follows:

	AYES:	NAYS:
Supervisor Joseph H. Bott III	X	☐
Councilperson Kelly Hoffman	X	☐
Councilperson Jessica Merola	X	☐
Councilperson James R. Gordon	X	☐
Councilperson Mary Frances Sabo	X	☐

RESOLUTION 2025-10-106

LOCAL LAW #3 OF 2025
RESOLUTION OF THE TOWN BOARD
IN THE MATTER OF SCHEDULING A PUBLIC HEARING TO
CONSIDER AMENDING CERTAIN SPEED LIMITS
WITHIN THE TOWN

At a meeting of the Town Board held at the Town Office at 2 Douglas Street, Wynantskill, New York 12198 in the Town of North Greenbush, Rensselaer County, New York on **October 9, 2025.**

WHEREAS the Town Board of the Town of North Greenbush is interested in amending Local Law Section 175-33 Entitled “Schedule VIII: Speed Limits” to adjust the speed limits on the following:

- Bloominggrove Drive¹ from 35mph to 30mph
- Glenmore Road from 35 mph to 30 mph
- Giovanna Court from 30 mph to 20 mph
- Casale Court from 30 mph to 20 mph
- Brianna Boulevard from 30 mph to 20 mph
- Anthony Street from 30 mph to 20 mph

WHEREAS it is necessary to hold a public hearing on this proposal to amend North Greenbush Town Code Section 175-33; and

NOW THEREFORE, BE IT RESOLVED, that the Town Board of the Town of North Greenbush shall hold a public hearing to be held at the Town Office located at 2 Douglas Street, Wynantskill, New York 12198, in the Town of North Greenbush on **November 13, 2025 @ 6:35 P.M.**, to consider amending the Local Law entitled “**Section 175-33. Schedule VIII: Speed Limits**”; and

BE IT FURTHER RESOLVED, that the Town Clerk give notice of such hearing by publishing, on or before **November 3, 2025**, in the Town's official newspaper, The Record, a certified copy of this Order and by posting a certified copy of this Order on the signboard of the Town of North Greenbush and on the Town website not less than ten or more than twenty days before such hearing

¹ the portion of (Lower) Bloominggrove Drive extending from Washington Avenue Extension north and south to Route 4 shall remain at 25mph

On motion of **Councilperson Hoffman**, seconded, by **Councilperson Bott**, all members present voting on roll call, which resulted as follows:

Joseph Bott III, Supervisor	<u>Aye</u>
Kelly Hoffinan, Councilwoman	<u>Aye</u>
Jessica Merola, Councilwoman	<u>Aye</u>
Jim Gordon, Councilman	<u>Aye</u>
Mary Frances Sabo, Councilwoman	<u>Aye</u>

RESOLUTION 2025-10-107

At a Regular Meeting the Town Board of
the Town of North Greenbush held at
7 PM on October 9, 2025, at the Town Offices

**A RESOLUTION OF THE TOWN BOARD OF THE TOWN OF NORTH GREENBUSH
AMENDING RESOLUTION 2025-09-94
REGARDING LIFE INSURANCE BENEFITS FOR TOWN EMPLOYEES**

WHEREAS, on September 11, 2025, the Town Board of the Town of North Greenbush approved Resolution 2025-09-94, wherein the Town Board approved the offering of life insurance benefits to eligible Town employees; and

WHEREAS the Town Board intends to amend the eligibility requirements for all Town employees; and

WHEREAS the amended offering of life insurance plan shall not have any impact on the finances of the Town.

NOW THEREFORE, IT IS HEREBY RESOLVED that Section 2 of said Resolution entitled “Eligibility” is hereby amended and restated in its entirety as follows:

“Section 2. Eligibility.

The following employees shall be eligible to participate in the life insurance plan:

- All full-time employees.
- All regular part-time employees, including, without limitation, seasonal employees and other temporary workers hired to manage demands of the Town specific to certain times of the year.
- Employees must satisfy any additional eligibility criteria established by the plan administrator, including any waiting periods. “

Except as otherwise amended hereby, all other terms, conditions, and covenants contained in Resolution 2025-09-94 approved by the Town Board on September 11, 2025, shall remain in full force and effect.

IT IS HEREBY FURTHER RESOLVED that this resolution shall take effect immediately upon its adoption.

Councilperson Merola moved, seconded by **Councilperson Hoffman** and the Town Board voted as follows:

Supervisor Bott	<u>AYE</u>
Councilwoman Hoffman	<u>AYE</u>
Councilwoman Merola	<u>AYE</u>
Councilman Gordon	<u>AYE</u>
Councilwoman Sabo	<u>AYE</u>

RESOLUTION 2025-10-108

At a Regular Meeting of
the Town Board of the
Town of North Greenbush,
held on October 9, 2025, at
7:00 p.m. at the Town offices

In the Matter of Establishing Ride-Along and Internship Programs

WHEREAS, it is the intention of the Town of North Greenbush to provide a ride-along observer program within the North Greenbush Police Department; and

WHEREAS, it is recognized that from time-to-time citizens will make requests to ride along with on-duty Police Officers for observation purposes; and

WHEREAS, it is recognized that riding in a police vehicle with an on-duty Officer is a privilege not a right; and

WHEREAS, it is recognized that this privilege should be subject to the controls of the Police Department and granted only by said Department; and

WHEREAS, such a policy allowing and regulating a ride along observer program must have a formal procedure for granting this privilege; and

NOW, THEREFORE, BE IT RESOLVED That the Town Board of the Town of North Greenbush adopts the "Ride-Along and Internship Program Policy", a copy of which is attached hereto and on file with the Town Clerk.

Supervisor Bott moved, **Councilperson Merola** seconded, and the Town Board voted as follows:

Supervisor Bott	<u>AYE</u>
Councilperson Hoffman	<u>AYE</u>
Councilperson Merola	<u>AYE</u>
Councilperson Gordon	<u>AYE</u>
Councilperson Sabo	<u>AYE</u>

RESOLUTION 2025-10-109

At a Regular Meeting of
the Town Board of the
Town of North Greenbush
held at 7 PM on October 9
2025 at the Town Offices

**IN THE MATTER OF AUTHORIZING A REFUND FOR
A WATER BILLING OVERPAYMENT**

WHEREAS, the Town of North Greenbush has received payment in excess of the amount due from William L. Willard, 3 Orchard Lane, Troy NY, 12180 for water services provided by the Town; and

WHEREAS, the Town's Water Department has reviewed the account and confirmed an overpayment in the amount of \$12,449.52; and

WHEREAS, it is the recommendation of the Water Department and the Town Comptroller that a refund be issued to correct the overpayment;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of North Greenbush hereby authorizes the refund of \$12,449.52 to William L. Willard, 3 Orchard Lane, Troy NY, 12180 for the verified overpayment on their water billing account; and

BE IT FURTHER RESOLVED, that the Town Supervisor and Comptroller are hereby authorized to take all necessary actions to process said refund and ensure proper documentation is maintained.

Supervisor Bott moved, seconded by **Councilperson Gordon** and the Town Board voted as follows:

Supervisor Bott	<u>AYE</u>
Councilwoman Hoffman	<u>AYE</u>
Councilwoman Merola	<u>AYE</u>
Councilman Gordon	<u>AYE</u>
Councilwoman Sabo	<u>AYE</u>

RESOLUTION 2025-10-110

At a Regular Meeting of
the Town Board of the
Town of North Greenbush,
held on October 9, 2025, at
7:00 p.m. at the Town offices

**In the Matter of Scheduling a Public Hearing to Consider Adopting
a Local Law Prohibiting Smoking, Vaping and the Use of Smokeless
Tobacco in all Town Facilities and on all Town Properties**

WHEREAS, the Town Board of the Town of North Greenbush is empowered to adopt ordinances and local laws for the protection of the health, safety, and welfare of the community; and

WHEREAS, the Town Board has determined that it is in the public interest to consider a new ordinance to prohibit smoking, vaping and the use of smokeless tobacco in certain areas;

WHEREAS, a public hearing must be held to provide citizens with an opportunity to be heard and to provide comment on the proposed ordinance; and

WHEREAS, a draft of the proposed ordinance has been prepared and is on file, for public inspection, with the Town Clerk; and

NOW, THEREFORE, BE IT RESOLVED, that a public hearing will be held on **November 13, 2025, at 6:40 PM** at the Town Offices, 2 Douglas Street, Wynantskill, NY for the purpose to consider a proposed ordinance entitled "**Smoking, Vaping and Tobacco Use on Town Property**"; and be it further

RESOLVED, that the Town Clerk give notice of such hearing by publishing, no later than **November 3, 2025**, in the Town's official newspaper, The Record, a certified copy of this Order and by posting a certified copy of this Order on the signboard of the Town of North Greenbush and on the Town website not less than ten or more than twenty days before such hearing.

Councilperson Gordon moved, **Councilperson Hoffman** seconded, and the Town Board voted as follows:

Supervisor Bott	<u>AYE</u>
Councilperson Hoffman	<u>AYE</u>
Councilperson Merola	<u>AYE</u>
Councilperson Gordon	<u>AYE</u>
Councilperson Sabo	<u>AYE</u>

RESOLUTION 2025-10-111

At a Regular Meeting of
the Town Board of the
Town of North Greenbush
held on October 9, 2025, at
7:00 p.m. at the Town offices

**In the Matter of Defining What Constitutes the Submission of a
“Substantially Complete Building Permit Application”**

WHEREAS, New York State enacted the All-Electric Building Act (the “Act”) which is effective January 1, 2026; and

WHEREAS, the Act prohibits the issuance of building permits for new buildings under seven (7) stories that are not all electric if the initial application for building permit is submitted after December 31, 2025; and

WHEREAS, the Department of State Building Codes Council issued final rules on the implementation of the Act, and under those rules, after December 31, 2025, the only project eligible for a gas connection will be those that either: (i) already hold a valid building permit, or (ii) have submitted a “substantially completed building permit application”; and

WHEREAS, whether an applicant has submitted a “substantially completed building permit application” is within the judgment of the Town; and

WHEREAS, the Town intends to provide an administrative clarification for the North Greenbush Building Department by establishing the minimum criteria under which an applicant will be deemed to have submitted a “substantially completed building permit application”; and

WHEREAS, the Town’s Building Inspector, Engineer and Code Enforcement Officer have provided guidance on said criteria; and

NOW, THEREFORE, BE IT RESOLVED, the Town Board of the Town of North Greenbush hereby accepts the following recommendations of the Town’s Building Inspector, Engineer and Code Enforcement Officer; to wit, for an applicant to be deemed to have submitted a substantially completed building permit application and therefore be eligible for a gas connection to a new building under seven (7) stories in height, the applicant must submit the following by no later than December 5, 2025:

1. completed building permit application, which details the location, tax map identifier, occupancy classification, nature, extent and scope of the proposed work ;
2. site or plot plan;
3. building plan or construction documents that define the scope of the proposed work;

4. list of required permits that may be required;
5. copy of general liability insurance and worker's compensation insurance for the contractor; and
6. payment of a fee of \$100.00 (all other regular determined building permit based on a fee per square foot, water and sewer permit fees and water meter fee will be due ten (10) business days prior to the commencement of construction); and be it further

RESOLVED, that the foregoing requirements, in the opinion of the Town Board, shall constitute a "substantially complete building permit application" as defined in Part 1240 of the Energy Code in compliance with Part 1203.3 of the Uniform Code and the Energy Code.

Supervisor Bott moved, **Councilperson Merola** seconded, and the Town Board voted as follows:

Supervisor Bott	<u>AYE</u>
Councilperson Hoffman	<u>AYE</u>
Councilperson Merola	<u>AYE</u>
Councilperson Gordon	<u>AYE</u>
Councilperson Sabo	<u>AYE</u>

RESOLUTION 2025-10-112

At a regular meeting the Town Board of
The Town of North Greenbush held @
7:00 p.m. on October 9, 2025, at the town offices

**RESOLUTION BY THE TOWN OF NORTH GREENBUSH GRANTING PERMISSION,
SUBJECT TO UPON NEW YORK STATE DEPARTMENT OF TRANSPORTATION
(NYSDOT) APPROVAL, TO THE NORTH GREENBUSH POLICE TO INSTALL
LICENSE PLATE READER EQUIPMENT WITHIN THE GEORGAPHICAL
JURISDICTION OF THE TOWN OF NORTH GREENBUSH AND THE STATE OF NEW
YORK**

WHEREAS, the Town of North Greenbush and North Greenbush Police. are proposing to install License Plate Reader equipment for Law Enforcement purposes only within State ROW, on or along Route 4 (North Greenbush Road), Route 43, and Route 66, located in the Town of North Greenbush (hereinafter MUNICIPALITY), Rensselaer County, and

WHEREAS, the MUNICIPALITY and the North Greenbush Police Department are desirous to have such above-mentioned equipment installed within the geographical jurisdiction of the MUNICIPALITY, and

WHEREAS, the MUNICIPALITY and the North Greenbush Police Department will meet all State and Municipal requirements during the above-mentioned project, and

WHEREAS, the MUNICIPALITY and the North Greenbush Police Department reserve the rights to monitor and inspect the above-mentioned project conducted within the geographical jurisdiction of the MUNICIPALTY, and

WHEREAS, the North Greenbush Police Department will execute the above-mentioned project, as shown on the plans/maps and other documents related to the above-mentioned project funded by the 2023 Governor of NY Grant for New Technology and Equipment to Prevent and Solve Crimes, Improve Public Safety apportioned and approved for the MUNICIPALITY or North Greenbush Police Department; and

NOW, THEREFORE, BE IT RESOLVED, that the Town of North Greenbush, by means of this Resolution, and upon NYSDOT approval, grants permission to the North Greenbush Police Department to conduct the above-mentioned project within State ROW and within the geographical jurisdiction of the Municipality; and be it further

RESOLVED, that the North Greenbush Police Department shall maintain or cause to be maintained the installed equipment at the project location(s) and shall cover any expenses that may arise from the executing of the above-mentioned project utilizing the above-mentioned Grant or other Municipal funding, and be it further

RESOLVED, that the Town Board of the Town of North Greenbush hereby authorizes and directs Joseph H. Bott III, the Supervisor of the Town of North Greenbush, to sign any and all documentation that may be necessary as a result of the above-mentioned project as it relates to the Town of North Greenbush, subject to the approval of the Town Attorney and David Keevern, Chief, North Greenbush Police Department; and be it further

RESOLVED, That the Clerk of the Town of North Greenbush is hereby directed to electronically transmit signed, sealed, notarized, stamped, and certified copy of the foregoing resolution to the North Greenbush Police Department for processing of and inclusion to License Plate Reader Equipment (LPR) Application and Agreement with NYSDOT; and be it further

RESOLVED, that this Resolution shall take effect immediately,

Supervisor Bott moved, seconded by **Councilperson Hoffman** and the Town Board voted as follows:

Supervisor Joseph Bott	<u>AYE</u>
Councilwoman Kelly Hoffman	<u>AYE</u>
Councilwoman Jessica Merola	<u>AYE</u>
Councilman James Gordon	<u>AYE</u>
Councilwoman Mary Frances Sabo	<u>AYE</u>

Resolution 2025-10-113

MUNICIPAL CERTIFICATION STATEMENT

I, Janice Kerwin, duly appointed and qualified Town Clerk, do hereby CERTIFY that the foregoing resolution was adopted at a meeting duly called and held in the office of the Town of North Greenbush, a quorum being present, on the 9th day of October, 2025, and that said copy is a true, correct and compared copy of the original resolution so adopted and that the same has not been revoked or rescinded.

WITNESSETH,

Signature

[MUNICIPAL RAISED SEAL

STATE OF NEW YORK)

)ss:

COUNTY OF)

On this 17day of October, 2025, before me personally came JANICE KERWIN, to me known, who, being duly sworn by me, did depose and say that she resides in the Town of North Greenbush, New York; that she is the Town Clerk of the Town of North Greenbush, the Municipality described in and which executed the above instrument; and that she signed her name thereto by order of the Village Board of said Municipality.

Notary Public