

# Building Permit Application

<b>Town of North Greenbush</b> <b>2 Douglas Street, Wynantskill, NY 12198</b> <b>Rensselaer County, New York</b> <b>283-2714</b>	<b>Permit Number:</b> _____ <b>Date Issued:</b> _____ <b>Date Permit Expires:</b> _____ <b>Approved By:</b> _____ <b>Date of Approval:</b> _____
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The applicant for a building permit shall provide sufficient information to permit a determination that the intended works accords with the requirements of the New York State Uniform Fire and Building Codes and the Codes of the Town of North Greenbush. The undersigned hereby applies for a permit to do the following work which will be done in accordance with the description, plans, and specifications submitted and such conditions as may be indicated on the permit.

**DATE:** \_\_\_\_\_

**Applicant:** \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_  
 State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
 Phone: \_\_\_\_\_

**Property Owner:** \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_  
 State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
 Phone: \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_

Tax map ID Number: \_\_\_\_\_ Zoning: \_\_\_\_\_ Zoning Approval Date: \_\_\_\_\_

**ADDRESS OF PROPOSED WORK:** \_\_\_\_\_

<b>NATURE OF PROPOSED WORK: (CIRCLE ONE)</b>						
Residential	Non-Residential	Demolition	New Home	Pool	Deck	Accessory Building
Addition	Alterations	Fuel Burning Appliance	Other: _____			

**Proposed Work:**  
 \_\_\_\_\_  
 \_\_\_\_\_

Estimated Value of Work: \$ _____ Sq. Ft. _____ Contractor: _____ Address: _____ City, State, Zip: _____ Phone: _____	<b><u>Required Upon Completion:</u></b> 1. Inspections as listed on permit 2. Certificate of Compliance for alterations and additions 3. Certificate of Occupancy for new buildings 4. Electrical Inspections for all electrical work
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- Items to be included with this application:
1. Site/Plot Plan – Must show any proposed and existing structures on the site, the location of any proposed or existing well or septic system; the location of the intended work, and the distances between the structures and the lot lines. **(BLANK PLOT PLAN DIAGRAM IS ON BACK PAGE)**
  2. Two (2) copies of the construction documents (drawings & specifications) that totally define the scope of the proposed work.
  3. One (1) copy of any required permits, Rensselaer County Health Dept., Rensselaer County Highway, North Greenbush Highway, NYS ENCON or any other State, County or Town permit that may be required.
  4. A copy of the liability insurance and Worker's Compensation insurance from the contractor, or if the homeowner is doing the work, a copy of the homeowners insurance and Workers Compensation form BP-1.

\*Permit Denied: Date: \_\_\_\_\_ By: \_\_\_\_\_ Reason: \_\_\_\_\_

**Permit Fees:**

Building Permit: _____	
Water Meter & Permit: _____	
Sewer Permit: _____	
Greenspace: _____	Sub-Division: _____
Other: _____	
<b>TOTAL FEES:</b> _____	

## Building Permit Application

# PLOT PLAN



**HOUSE**

- ❖ **Show bordering roads**
- ❖ **Show existing structures with setbacks to property lines**
- ❖ **Show proposed structures/additions with setbacks to property lines**
- ❖ **The property line at roads is not the edge of pavement (measure from center of road to  $\frac{1}{2}$  the distance of the Right of Way [typical-50 ft R.O.W.]**